PROSPECTUS

cum

Handbook of Information: 2023-24

(For UG Courses only)

EST-1994



SWAMI VIVEKANAND GOVT. COLLEGE GHUMARWIN

Bilaspur -174021 (H.P.)

(NAAC 'B' ACCREDITED)

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Pictorial Glimpses of SVGC GHUMARWIN

















FROM PRINCIPAL'S DESK

"Education is the most powerful weapon you can use to change the world"–Nelson Mandela



Dear Student! Welcome to Swami Vivekanand Govt. College Ghumarwin, an institution of academic excellence and achievement, which was established in 1994. It is amongst one of the finest colleges Himachal Pradesh. In this college, we are imparting higher education to the students coming from different parts of District Bilaspur as well from other parts of the State of Himachal Pradesh, which is a very substantial and conscientious task. We all know that education plays critical role for the development of a nation. A developed country has strong and deep rooted education system which makes the country great, strong and developed. I want that our students should be imparted an all round education so that they become multidimensional rather than uni-dimensional. In my view, acquiring information is no longer the main focus of education; instead the main aim of education is to build the powers of human mind and spirit. We believe in providing our students an environment, rich in knowledge and supportive. We aim to evaluate our students on the basis of their physical, mental, social, emotional and intellectual level. I feel proud to acknowledge the contribution of highly qualified, dynamic and multi-talented faculty, non teaching staff and also the students who have studied or are studying in this college. We have to continue to move ahead for producing and maintaining the best. We are running many courses which endeavor to enrich the academic and extra-curricular standards of our students. Our teachers work hard with the students to provide them high quality educational experience in the form of debates, group discussions, workshops, symposia, seminars, sports and cultural competitions. Eminent personalities are being invited from all walks of life to address our students and expose them to new ideas and thoughts. I welcome all the new students and assure that every effort will be put to meet their ambitions and desires.

Ramkrishan
Principal
Swami Vivekanand Govt. College Ghumarwin (H.P.)

"The purpose of education is to replace an empty mind with an open one" – Malcolm Forbes

Important Note

(Regarding Admission for the Session 2023-24)

1. The candidates have to apply online on the college website: www.gcghumarwin.ac.in
2. Before filling the admission form you are advised to read the information provided in the College Prospectus/Handbook of Information.
3. The complete online form should be submitted on or before the dates decided by the Institution/HP University Notifications.
4. After the approval of admission form by the Admission Committee the selected candidates will have to deposite the Fees and other dues online within the specified dates, failing which your admission for any Programme/Course will stand, cancelled.
5. The admission will be purely provisional, and will be cancelled at any stage, if the information submitted online is found incorrect.
6. The provisional admission will be finalized after the verification of the original documents/testimonials.
7. The College will follow the orders/Guidelines of Higher authorities for the process of admission.
8. Important dates regarding admission will be displayed on the college website; therefore the candidates are advised to check the college website regularly.
9. During the COVID-19 Pandemic the students have to follow the latest SOP's issued by the concerned authorities.
10. The regular classes (online/offline) of the admitted candidates will be started as per the directions of Higher Authorities.
11. List of forms to be downloaded :
    i. Admission form (colored PP size photograph to be pasted on the form)
    ii. Library enrollment form
    iii. Undertaking by the parents/guardian
    iv. PTA enrolment form (to be filled by the candidate)
    v. Authorization Certificate (if required)

PRINCIPAL
SVGC GHUMARWIN
DISTT. BILASPUR H.P-174021

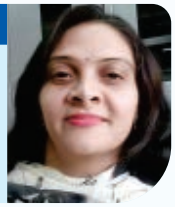
FACULTY OF COLLEGE

FACULTY OF LANGUAGES

ENGLISH



1 **Mrs. Neelam Sharma**
Associate Professor
M. A., M. Phil.



2 **Mrs. Reena Sharma**
Assistant Professor
M. A., M. Phil

3 **VACANT**

HINDI



1 **Ms. Anju Sharma**
Assistant Professor
M.A., B. Ed., M. Phil



2 **Miss Manorma Chauhan**
Assistant Professor
M.A., M. Phil

SANSKRIT



1 **Dr. Ripon Kumar**
Assistant Professor
M. A., M. Phil., Ph. D. (NET)



2 **Dr. Anjana**
Assistant Professor
M.A., M.Phil. (Gold Medal), Ph.D

FACULTY OF SOCIAL SCIENCES

ECONOMICS



1 **Dr. Mohinder Singh**
Associate Professor
M. A., M. Phil, Ph. D.

FACULTY OF SOCIAL SCIENCES

ECONOMICS



2 **Mr. Vinod Kumar**
Associate Professor
M. A., B. Ed.

GEOGRAPHY



1 **Mr. Bachan Singh**
Associate Professor
M. A., B. Ed. (SLET)



2 **Mr. Anil Jamwal**
Associate Professor
M. A., M. Phil.

PUBLIC ADMINISTRATION



1 **Dr. Nittam Chandel**
Associate Professor
M.A., M.B.A., Ph. D.



2 **Dr. Prakash C. Gautam**
Assistant Professor
M.A., M. Phil, Ph. D.
(NET & SET)

SOCIOLOGY



1 **Mrs. Kiran Devi**
Assistant Professor
B.A., M.A. (Gold Medal)
M. Phil, SLET, NET, JRF

EDUCATION



1 **Ms. Pooja Devi**
Assistant Professor
M. Ed., NET, SET

MUSIC



1 **Dr. Jyoti Prabha**
Associate Professor
M.A., M. Phil, Ph. D.

FACULTY OF SOCIAL SCIENCES

MUSIC



2 **Prof. Suresh Sharma**
Associate Professor
M.A., M. Phil

POLITICAL SCIENCE



1 **Mr. Sita Ram**
Associate Professor
M.A., M.Ed., NET



2 **Mr. Ramesh Chand**
Assistant Professor
M.A., NET, SET

HISTORY



1 **Mr. Rakesh Kumar**
Assistant Professor
M.A., M.Phil., NET-JRF, SET

PHYSICAL EDUCATION

1 **Vacant**

ENVIRONMENTAL SCIENCE



1 **Dr. Praveen Kumar**
Assistant Professor
M.Sc., M. Phil, Ph. D., UGC-NET, PGDESD, PGDGIS

JOURNALISM & MASS COMMUNICATION



1 **Dr. Reeta Kumari**
Assistant Professor
MJMC, Ph.D., NET, SLET

TOURISM & TRAVEL

1 **Mr. Arun Kumar**
Assistant Professor
MBA (Tourism & Hospitality), NET, SET



FACULTY OF COLLEGE

FACULTY OF SCIENCES

MATHEMATICS



1 **Mr. Vikram Kapil**
Associate Professor
M. Sc., NET, Ph. D.



2 **Mr. Vivek Kumar**
Assistant Professor
M. Sc., M.Phil, B.Ed



3 **Dr. Jai Chand Mehalwal**
Assistant Professor
M.Sc., Ph. D.



4 **Mr. Anil Kumar**
Assistant Professor
M. Sc., JRF



5 **Mr. Lalit Sharma**
Assistant Professor
M. Sc., NET, SET

ZOOLOGY



1 **Mr. Bovinder Chand**
Assistant Professor
M. Sc., M. Phil, NET



2 **Dr. Shista Sharma**
Assistant Professor
M. Sc., Ph. D., NET



3 **Mrs. Jyoti Barwal**
Assistant Professor
M. Sc., B. Ed., M. Phil, (NET), GATE

FACULTY OF SCIENCES

BOTANY



1 **Dr. Mahinder Kumar**
Associate Professor
M. Sc., Ph. D.



2 **Dr. Jeevesh Nadda**
Assistant Professor
M. Sc., M. Phil., Ph. D.



CHEMISTRY

1 **Dr. Suryakant**
Associate Professor
M. Sc., Ph. D.



2 **Dr. Atul Gupta**
Assistant Professor
M. Sc., NET (CSIR-JRF), SLET, GATE, Ph. D.



3 **Mr. Ripan**
Assistant Professor
M. Sc., M. Phil, NET, SLET, GATE



4 **Dr. Manish Kumar**
Assistant Professor
M. Sc., Ph. D.

5 **Vacant**

PHYSICS



1 **Mr. Avneesh Sharma**
Assistant Professor
M.Sc. (Hons), NET

FACULTY OF SCIENCES

PHYSICS



2 **Mr. Shakti Singh**
Assistant Professor
M.Sc., M. Phil.



3 **Dr. Rakesh Sharma**
Assistant Professor
M. Sc., M. Phil., Ph. D.
CSIR-NET



4 **Ms. Jyotsana Sharma**
Assistant Professor
M.Sc., NET



5 **Dr. Hansa Chauhan**
Assistant Professor
M.Sc., M. Phil, Ph. D.



COMPUTER SCIENCE

1 **Mr. Rajeev Sharma**
Assistant Professor
M.C.A.,NET, GATE

FACULTY OF COMMERCE



1 **Mr. Pritam Lal**
Associate Professor
M. Com., M. Phil NET



2 **Dr. Basu Dev Garg**
Assistant Professor
M. Com., MBA, M. Phil, Ph. D., NET, SLET



3 **Ms. Kumari Poonam**
Assistant Professor
M. Com., M. Phil, B. Ed., (NET, SET)

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Swami Vivekanand Govt. College Ghumarwin (H.P.)

- An Introduction



Named after Swami Vivekanand, a great visionary, spiritual leader, the college was established with the notification of the state Govt. on July 1, 1994 for running arts faculty only. The majestic and well designed building of the college was built by the ACC.Science and Commerce faculties were started in 1998. The college is affiliated to H.P. University and was given due recognition under UGC section of 12(B) in 2008 and 2 (f) in 2009. Two new vocational courses BCA and PGDCA were started in 2009 under the self-financing scheme. In the year 2012, M.A. English was started. In the same year another vocational course B.B.A. was started under self financing scheme. Two more PG courses M.Sc. Physics and M.Sc. Mathematics were introduced in 2017, M.A. Political Science & M.Com. in 2019 and M. Sc. Chemistry, M. Sc. Botany and M. Sc. Zoology were introduced in 2020. B. Voc Courses were also introduced in the session 2021-22. In the session 2022-23 this institution came under the "Utkrisht Nahhavidyalya Yojna" under this scheme this instition got a grant of Rs. 1 Crore for institutional development under various heads. In the year 2020, NAAC team visited the college and the college is re-accredited as 'B Grade' institution. The college is spread over in a 73.11 bighas of land. The entire campus of the college is under CCTV surveillance and is connected to Wi-Fi and Broadband Internet system.

The college is dedicated to the cause of learning by imparting education to inculcate a sense of responsibility & devotional service among the students. The college provides a blend of academic, cultural, sports and intellectual resources. It also brings to the students a dynamic environment for the overall development of their personalities, aspirations and talents. Today, the college is known as one among the finest institutions in the state. The college has registered a tremendous growth in enrolment. At present about three thousand students, coming from far-flung rural areas, are studying various UG and PG courses being run by this college.

The college has well-equipped laboratories catering to the needs of the students in science faculty and also in the Geography, Music and Computer Applications. It has a girls' hostel having a capacity to accommodate 91 girl students. It has its own well-furnished gymnasium, a boxing ring, Playground, Examination hall, as well as a well equiped conference Hall. The college has a well-stocked library.

Over the years, the college has shown consistently good results and every year students of this college get positions in the merit lists notified by H.P.

Vision of the college : Swami Vivekanand Government College Ghumarwin is proving to be a key factor for the economic and social transformation of the region. The college is committed for the holistic development of its students by making them academically excellent, professionally skilled, mentally strong and socially responsible citizens.

Mission of the college :

- To manifest the perfection by imparting a quality and character-building education.
- To enable students to face the challenges of life and meet out the needs of society.
- To harmonize the traditional values as well as embracing new values to keep pace with the progress of Science and Technology.
- To foster the values of healthy competition, mutual cooperation and social responsibility, students are motivated to participate in different co-curricular activities.
- The institution is committed to provide an environment, conducive to innovation and team spirit.
- The institution is dedicated to the cause of learning by imparting education that inculcates a sense of responsibility among the students.

RAGGING-A PUNISHABLE OFFENCE

If an individual or a group of students gives mental or Physical Torture to a new student because of which he/ she is afraid/unable to pursue his/ her studies in an academic atmosphere, it shall be treated as ragging.

Any student, found involved in ragging, will be punished appropriately and the punishment may include :

Expulsion from the College / University

Suspension from the classes

Fine with a Public Apology

Withholding Scholarships or other benefits.

Ban to represent the college in various sports / cultural events.

Suspension or expulsion from hostel or mess.

Legal proceedings under criminal law shall be initiated. Any person, who is found to contravene the provisions of subsection (I) of H.P. Education Institution (Prohibition of Ragging) ordinance, 2009 shall, on conviction, be punished with imprisonment for a term which may extend up to three years or fine which may extend up to fifty thousand rupees or both.

ANTI-RAGGING COMMITTEE

Prof. Prittam Lal **(Convener)** 94181-12881

MEMBERS :

Prof. Bachan Singh	94180 45720	Prof. Suresh Sharma	94180 26385
Dr. Jyoti Prabha	94180 24111	Sh. Jyoti Prashad (Clerk)	86990 95156
Prof. Sita Ram	94180 52378	Prof. Neelam Sharma	9418197670

LIBRARY STAFF

1.	Librarian	Vacant

OFFICE STAFF

1.	Sh.P.L. Sharma	Suptd. (Grade-I)
2.	Pankaj Chauhan	Superintendent
3.	Sh. Rajeev Patial	Jr. Assistant
4.	Sh. Jyoti Prasad	Jr. Assistant
5.	Smt. Raj Kumari	Tablavadak
6.	Sh. Dharm Pal	Peon/Chowkidar
7.	Maya Devi	Peon
8.	Smt. Santosh Kumari	Peon
9.	Smt. Jamna Devi	Peon
10.	Smt. Meera Devi	Peon
11.	Sh. Rajesh Kumar	Peon
12.	Smt. Shivdei	Peon
13.	Smt. Veena Devi	Peon

LABORATORY STAFF

1.	Sh. Nanak Chand	Sr. Lect. Assistant
2.	Sh. Om Prakash	Jr. Lect. Assistant
3.	Smt. Raj Kumari	Lab. Attendent
4.	Sh. Sunil	Lab. Attendant

OFFICE STAFF (PTA)

1.	Sh. Rakesh Kumar	Lab Attendant

ADMISSION

GENERAL ADMISSION RULES :

i) Admission to various classes will be made on the recommendation of the admission committees constituted for the purpose.

ii) Any gap (latest) in the academic career of an applicant must be supported by a documentary evidence/ affidavit as the proof of his/her activities during the period of gap.

iii) A candidate seeking admission to first year of any course must be accompanied by his/her parent/guardian at the time of admission.

iv) All admissions will be provisional subject to the approval of Vice-Chancellor, H.P.University Shimla

v) Admission will be strictly on fulfilment of eligibility conditions as fixed by HPU Shimla/H.P.Govt

Note : i) Rules for admission are subject to change as per HPU notifications/ H.P.Govt. Directions.

ii) Admissions to B.A./B.Sc./ B. Com. Ist year will be as per the final directions from the Govt.

ELIGIBILITY

i) **For Admission :**

a. Candidate must have passed the 10+2 Examination (Academic Stream) conducted by the H.P. Board of School/or any equivalent Board Education or an examination accepted as equivalent thereto by the various bodies of the H.P. University.

b. Provided that the candidates who have passed the qualifying examination with arts/humanities stream shall be given preference in admission to B.A. Programme.

c. Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc Programme.

d. Provided that the candidates who have

passed the qualifying examination with commerce stream shall be given preference in admission to B.Com/B.B.A. Programme.

ii) **For the Degree :**
   a) The candidate shall have to undergo the prescribed courses of study for a period not less than three academic years and not more than five academic year, pass the examinations prescribed and fulfill such conditions as have been prescribed therefor.
   b) For the degree (B.A/B.Sc/B.Com/ B.C.A/B.B.A) a student will have to accumulate 132 successful credit hours of entire coursework over a minimum of three and a maximum of five years from the date of admission.
   c) Provided that not more than three attempts will be allowed to pass a course.

Duration (Time Frame)

The UG (TDC) programme is for a minimum period of three years and a maximum of five years from the date of admission of the candidate.

Under annual system, (BA/B. Sc./ B. Com. Under (CBCS), the total credits for the pass course at under-graduate level is 132 and for Honours courses at under graduate level is 148.

- For determining CCA following procedure shall be applicable:
  i) 5 marks for attendance.
  ii) 5 marks for class test Seminor/Quiz/House Examination of 10 marks to be taken on completion of 40%/70% syllabus respectively by the class teacher.
  iii) 10 marks for tutorials/house assignment /quiz/seminar/Feild report/survey /Lab CCA to be taken on completion of 75% of syllabus.
- The minimum passing marks will be 40% in aggregate. However, 35% each in Internal Assessment and Final Examinations will be compulsory. For practical 40% passing marks will be compulsory and if a candidate fails to obtain 40% marks in practical will be treated as fail in that subject (As per university norms).
- A candidate failing in either one or two subjects/papers will be given compartment in that subjects/papers and will be eligible for promotion to the next class. He/She will appear in the subject/paper in which he/she has got the compartment. He/she will have two chances (one at the supplementary stage and one at the annual stage), available to him to clear his/her compartment in subjects/papers. He/she will not be awarded the degree until he/she clears all his/her courses within five years from the date of his/her admission to a particular course. A candidate failing in three or more subjects/papers will be treated as fail in that year and has to repeat the entire year.
- The successful candidates will be classified on the combined results of the Part-I, II, III examinations as follows.

First Division : 60 marks or more in the aggregate

Second Division :

50% marks but less than 60%

Third Division : Less than 50%

- The students shall be required to complete the degree within 5 years.

UPPER AGE LIMIT FOR ADMISSION

i) For admission in TDC- First Semester the maximum age limit is 23 year (25 year for girl candidates) as on 1st July 2023.
ii) For SC/ST candidates relaxation of three year in age is allowed.
iii) The Vice-Chancellor can, in exceptional circumstances and to be recorded in writing, give relaxation in age up to maximum of six months.

REFUSAL OF ADMISSION

1. Notwithstanding eligibility for admission, the Principal may refuse admission, if the conduct of a student has not been upto the mark during previous years.
2. A student disqualified/expelled/ rusticated by any University shall not be admitted to

any course during his/her disqualification period (HPU.Ord. No.3.6)

3. The Principal reserves the right to disallow or cancel any admission.
4. **As there is no provision of compartment in the National Open School, New Delhi rules, so a candidate failed in any one or more than one subject/subjects out of five, is not eligible and will not be admitted (as per University Ordinances/Rules)**
5. An applicant having a stay of more than five years in any college will not be admitted to any course.

MIGRATION

a) Candidates coming from Boards/ Universities other than H.P. Board of School Education/Himachal Pradesh University **must produce original migration certificate enlosed with the HPU Enrolment Form.**

b) Those, who have passed first year/second year of a degree course from other than H.P. University, will have to acquire Equivalence certificate of H.P. University course/Syllabus.

c) Candidates, seeking migration from affiliated colleges of HPU, shall have to apply on the prescribed form.

ADMISSION PROCEDURE

1. Application form, available in the college office/College website must be complete in all respects along with the following documents:

a) Character certificate form the institution last attended or issued by Gram Panchayat Pardhan or by some H.P. gazetted class-I officer in case of an applicant seeking admission to the first year of any course or an applicant from any other College/ University seeking admission in the second or third year of any course.

b) Attested copy of detailed marks of the previous examination passed. In case of non-receipt of this certificate the candidate may attach a certificate issued by the Head of the institution last attended.

c) Attested copy of Matriculation Examination / Date of Birth Certificate.

d) Two passport size photographs of the candidate and one passport size photograph of either father or mother.

2. A candidate seeking admission to the 1st year of any course, must appear before the concerned admission committee with his/her parent/guardian.
3. A candidate seeking admission to any class should appear before the concerned admission committee, thereafter, before the scrutiny committee and finally before the Principal.
4. After the approval of the Principal the candidate must deposit fees within the days fixed for fee deposit.. In case he/she does not deposit his/her dues, his/her admission shall stand cancelled.
5. Candidates seeking admission to the first year of any course B.A/ B.Sc /B.Com will also fill up their H.P.U. Enrolment form and will enclose copies of matric and 10+2 certificates.
6. At the time of appearing before his/her admission committee, the applicant should submit his/her application form, complete in all respects with other documents in the sequence given below.

i) Admission Form
ii) Attested copies of all required certificates (Matric, +2, previous class passed and Character Certificate)
iii) Undertaking by Parent/Guardian.
iv) Copy of Aadhaar Card.
v) P.T.A. Enrollment Form,
vi) Library Enrollment Form
vii)House Exam. Result Card.
viii)Card regarding Annual Meeting of the Parent-Teachers' Association.

ROSTER

Roster system is applied for admission to all UG and P.G. courses in the college. H.P. University 120 points reservation roster for admission to all courses is, hereby, given below:-

1 PWD	26SC	51	76	101 PWD
2	27ST	52SC	77	102
3	28	53ST	78SC	103
4	29	54	79SP	104
5	30	55	80ST	105
6	31	56	81 CUL (PWD)	106 SC
7SC	32	57	82	107ST
8	33SC	58	83	108
9	34	59SC	84	109
10	35	60SP	85SC	110
11	36	61CUL(PWD)	86	111
12	37	62	87	112
13	38CUL	63	88	113
14 SC	39SC	64	89	114 SC
15 ST	40SP	65SC	90	115
16	41ST (PWD)	66	91SC	116
17	42	67ST	92	117SP
18SC	43	68	93ST	118CUL
19SP	44	69	94	119SC
20CUL	45	70	95	120ST
21	46SC	71	96	
22	47	72SC	97SC	
23	48	73	98CUL	
24	49	74	99SP	
25	50	75	100HC	
PWD-5% 6	CUL-5% 6	SP 5% 6	SC 15% 18	ST 7.5% 9

Note: One supernumerary seat for single girl child candidate is reserved in each programme.

COURSES OFFERED

i) B.A(Arts/Humanities/Languages)

a) English, Hindi, Sanskrit.

b) Economics, Political Science, Sociology, History, Geography, Mathematics, Public Administration, Physical Education, Education, Tourism & Travel.

c) Music (Vocal and Instrumental)

ii) B. Sc. (Sciences/ Physical Sciences/ Bio-Sciences)

a) Physics, Chemistry, Botany, Zoology,

b) Mathematics, Computer Science,

iii) B. Com.

The CBCS SYSTEM

1. Definition of key words:

1) Choice based Credit System (CBCS); the CBCS provides choice for students to select from the prescribed courses (core, discipline specific elective, skill enhancement, ability enhancement, generic courses)

2) Course: Usually referred to, as 'papers' is a component of a programme. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/tutorials/laboratory work/field work/outreach activities/project work/vocational training/viva/ seminar/term papers/ assignment/ presentations/self-study etc. or a combination of some of these.

4) Credit point: It is the product of grade point and number of credits for a course.

5) Credit: A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.

6) Cumulative Grade point Average (CGPA): It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credits of all courses in all the semesters. It is expressed up to two decimal places.

7) Grade point: It is a numerical weight allotted to each letter grade on a 10 point scale.

8) Letter Grade : It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F.

9) Programme : An educational programme leading to award a Degree, diploma or certificate.

10) Transcript or Grade Card or Certificate: Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (Code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

2. Types of course: Courses in a programme may be of three kinds: Core, Elective and foundation.

1) **Core Course:** There may be a Core Course in every semester/year.
2) **Elective Course :** Elective course is a course which can be chosen from a pool of papers. It may be :

- Supportive to the discipline of study.
- Providing an expanded scope
- Enabling an exposure to some other discipline/domain
- Nurturing student's proficiency/skill.

An elective may be "Generic Elective" focusing on those courses which add generic proficiency to the students. An elective may be "Discipline centric" or may be chosen from an unrelated discipline/it may be called an "open Elective."

Foundation course: The Foundation Courses may be of two kinds: Compulsory Foundation and Elective foundation. "Compulsory Foundation" courses are the courses based upon the content that leads to knowledge enhancement. They are mandatory for all disciplines. Elective Foundation Courses are value-based and are aimed at man-making education.

3) **Letter Grades and Grade Point:**
   i) Two methods-relative grading or absolute grading- are in vogue for awarding grades in a course. The relative grading is based on the distribution (usually normal distribution) of marks obtained by all the students of the course and the grades are awarded based on cut-off marks or percentile. Under the absolute grading, the marks are converted to grades based on pre-determined class intervals. To implement the following grading system, the college and universities can use one of the above methods.
   ii) The HPU Shimla recommends a 10-point grading system with the following letter grades as given below:

Table 1: Grades and Grade Points.

%age Marks	Grade Point	Grade
95% and above	10.0	S+
90 to less than 95%	9.5	S
85 to less than 90%	9.0	O++
80 to less than 85%	8.5	O+
75 to less than 80%	8.0	O
70 to less than 75%	7.5	A++
65 to less than 70%	7.0	A+
60 to less than 65%	6.5	A
55 to less than 60%	6.0	B+
50 to less than 55%	5.5	B
40 to less than 50%	5.0	C
Less than 40%	0.0	F

iii) A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

v) The universities can decide on the grade or percentage of marks required to pass in a course and also the CGPA required to qualify for a degree taking into consideration the recommendations of the statutory professional councils such as AICTE, MCI, BCI, NCTE etc.

Classroom Attendance - Each student will have to attend a minimum of 75% Lectures/Tutorials / Practical. A student having less than 75% attendance will not be allowed to appear in the Annual Examinations.

- Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason (s) for absence to the authorized functionaries.
- Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.
- Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities.
- Provided further that those getting these exemptions will not be entitled for getting the CCE marks for classroom attendance as given below.
- Those having greater than 75% attendance will be awarded CCE marks as follows

> 75% but < 80%	**1 marks**
80% to 85 %	**2 marks**
> 85 but < 90%	**3 marks**
90% to 95 %	**4 marks**
> 95 %	**5 marks**

Proposed Scheme for Choice Based Credit System in BA/B.Com.

	Core Course 12	Ability Enhancement Compulsory Course (AECC) 2	Skill Enhancement Course (SEC) 4	Discipline Specific Elective DSE (4)	Generic Elective GE (2)
1st year	English-1	Environment Science ENVS2AECC02			
	DSC-1A				
	DSC-2A				
	Hindi-1/Skt-1	(English/Hindi/Skt)			
	DSC-1B				
	DSC-2B				
2nd year	English-2		SEC-1		
	DSC-1C				
	DSC-2C				
	Hindi-2/Skt-2		SEC-2		
	DSC-1D				
	DSC-2D				
3r Year			SEC-3	DSE-1A	GE-1
				DSE-2A	
			SEC-4	DSE-1B	GE-2
				DSE-2B	

Proposed Scheme for Choice Based Credit System in B.Sc.

	Core Course 12	Ability Enhancement Compu-lsory Course (AECC) 2	Skill Enhancement Course (SEC) 4	Discipline Specific Elective DSE (6)
1st year	DSC -1A	English/Hindi/Skt		
	DSC -2A			
	DSC -3A			
	DSC -1B	Environment Science ENVS2AECC02		
	DSC -2B			
	DSC -3B			
2nd year	DSC -1C		SEC-1	
	DSC -2C			
	DSC -3C			
	DSC -1D		SEC-2	
	DSC -2D			
	DSC -3D			
3rd Year			SEC-3	DSE-1A
				DSE-2A
				DSE-3A
			SEC-4	DSE-1B
				DSE-2B
				DSE-3B

Note : While opting/alloting the Discipline Specific Courses in science subjects, combination of pure science subjects should be allotted as per the CBCS template of UGC (Clarification/Information by HPU)

CBCS (UGC) Programme/Course Structure Course Titles and Codes

DEPARTMENT OF ENGLISH		
Sem.	**Course Code**	**Course Title**
1st Year	ENGL	English I
	ENGL CL101	English Compulsory
	ENGL DSC102	English Literature (Essays, Stories, Poem)
	ENGDSC 103	English Literature-II (Poems, Shorts-Stories &
		Essays)
	ENAECC104	Writing Skills
2nd Year	ENG CE 201	Compulsory English
	ENG DSC 202	British Literature (Novel and Play)
	ENG DSC 203	Literary Cross Currents: Modern Indian
		Literature (Poems and Short-Stories)
	ENG AECC/ SEC 204	Creative Writing, Book and Media
	ENG AECC/SEC 205	Translation Studies & Principles of Translation
3rd year	**Skill Enhancement Courses**	
	ENG AEEC/ SEC 301	Technical Writing
	ENG AEEC/ SEC 302	Business Communication
	Discipline specific Elective courses	
	ENG DSE 303	DSE –1A Soft Skills
	ENG DSE 304	DSE-1B Academic Writing and Composition
		Generic Elective
	ENG GE 305	GE-1 Literature from Himachal
	ENG GE 306	GE-2 Contemporary India: Women and
		Empowerment
DEPARTMENT OF JOURNALISM & MASS COMMUNICATION		
1st Year	BJMCPAC 101	Principles of communication
	BJMCPAC 102	Introduction to Radio and TV
2nd Year	BJMCPAC 201	Introduction to Advertising & Public Relations
	BJMCPAC 202	New Media communication
	BJMCPAS 203 P	Reporting Editing & Feature Writing
	BJMCPAS 204 P	Skills for New Media
3rd year	Skill Enhancement courses	
	BJMCPAS 303P	Communication Skills
	BJMCPAS 304	Film Appreciation Skills
	Discipline specific Elective courses	
	BJMCPAD301	Community and Traditional Media
	BJMCPAD302 P	Introduction to Photojournalism
	Generic Elective	
	BJMCPAGE 301	Media and Culture
	BJMCPAGE 302	Introduction to Visual Communication
DEPARTMENT OF POLITICAL SCIENCE		
1st Year	POLS 101	Introduction to Political Theory (Core Course)
	POLS-102	Indian Government and Politics.
2nd Year	POLS-201	Comparative Govt. and Politics (Core Course)
	POLS-202	Introduction to International Relations
	POLS-203	Legislative Support (SEC-I)
	POLS-204	Public opinion and Survey Research (SEC-II)
3rd Year	Discipline specific Elective courses	
	DSE-I A	Choose one of the following
	DSE-1APOLS 301(A)	Themes in Comparative Political Theory
	DSE-1APOLS 301(B)	Administration and Public Policy Concepts and
		Theories
	DSE-I B	Choose one of the following
	DSE-1B POLS 302 (A)	Democracy and Governance
	DSE-1B POLS 302 (B)	Understanding Globalization
	Skill Enhancement courses	
	SEC-3 POLS303	Democratic Awareness Through Legal
		Literacy
	SEC-4 POLS 304	Conflict and Peace Building
	Generic Elective	
	GE-I POLS 305	Society economy and Polities in H.P.
	GE-2 POLS306	Human Rights, Gender and Environment
DEPARTMENT OF ECONOMICS		
1st Year	ECONA 101	Core Economics-I Principles of Micro
		Economics-I
	ECONA 102	Core Economics-II Principles of Micro
		Economics-II
2nd Year	ECONA 201	Core Economics-III Principles of Macro
		Economics-III
	ECONA 202	Core Economics-IV Principles of Macro
		Economics-II
	ECONA 204	SEC 2: Economics of Rural Development
	ECONA 313	SEC 4: Economy of Himachal Pradesh
3rd Year	Discipline specific Elective courses	
	DSE-I	Choose one of the following
	DSE 1 ECONA301	Indian Economy
	DSE 2 ECONA302	Economic History of India
	DSE 3 ECONA303	Economy of Himachal Pradesh
	DSE 4 ECONA304	Basic Economics
	DSE-II	Choose one of the following
	DSE 5 ECONA305	Development Economics
	DSE 6 ECONA306	International Economics
	DSE 7 ECONA307	Mathematical Economics
	DSE 8 ECONA308	Economic systems
	Skill Enhancement courses	
	SEC -III Choose any one of the following	
	ECONA309	Research Methodology
	ECONA310	Public Finance

	SEC -IV	Choose any one of the following
	ECONA311	Money and Banking
	ECONA312	Project Work
	Generic Elective	
	(GE-1)	
	ECONA313	Economy of Himachal Pradesh
	GE-II	Choose any one of the following
	ECONA314	Indian Economy
	ECONA315	Environmental Economics
	ECONA316	Developmental Economics
DEPARTMENT OF GEOGRAPHY		
1st Year	GEOGP 101CC	Physical Geography (English/MIL
		Communication/Environmental Science)
	GEOGP 102CC	General Cartography (Practical)
		Environmental Science/(English/MIL
		Communication)
2nd Year	GEOGP 203 SEC	Regional Planning and Development
	GEOGP201 CC	Human Geography
	GEOGP202 CC	Environmental Geography
	GEOGP204 SEC	Remote Sensing
3rd year	Skill Enhancement courses	
	GEOGP301SEC	Geographic Information System (Practical)
	GEOGP302SEC	Field Techniques and Survey based Project
		Report (Practical)
	Discipline specific Elective courses	
	DSE-2A	Choose one of the following
	GEOGP303 1DSE	Geography of India
	GEOGP303 2 DSE	Economic Geography
	DSE-2B	Choose one of the following
	GEOGP304 1DSE	Disaster Management
	GEOGP304 2DSE	Geography of Tourism
	Generic Elective	
	GEOGP305GE1	Disaster Risk Reduction
	GEOGP306GE2	Sustain ability and Development
DEPARTMENT OF PUBLIC ADMINISTRATION		
1st Year	PUBA 101-A	Administrative Theory
	PUBA 102-A	Indian Administration
2nd Year	PUBA 201-A	Administrative Thinkers
	PUBA 202-A	Development Administration
	PUBA 203-A	Computer Applications & Office Management
	PUBA 204-A	Human Resource & Logistic Management
3rd year	Skill Enhancement Courses	
	PUBA 301-A	Leadership Styles & Conflict Management
	PUBA 302-A	Stress & Time Management
	Discipline specific Elective courses	
	DSE-1A	Choose one of the following
	PUBA 303-A	Local Governance IA

	PUBA 304-A	Contemporary Issues & Concerns in Indian
		Administration
	DSE-1B Choose one of the following	
	PUBA 305-A	Public Policy and Administration in India
	PUBA306 A	Financial administration
	Generic elective	
	GE-1	
	PUBA 307-A	Constitutional and Administrative Aspects of
		Himachal pradesh
	GE-II Choose any one of the following	
	PUBA 308-A	Disaster Management
	PUBA 309 A	E Governance
DEPARTMENT OF SOCIOLOGY		
1st Year	SOCL-A 101TH	Introduction to Sociology
	SOCL-A 102	Society in India
2nd Year	SOCL (DSC)-1C	Sociological Theory
		Techniques of Social Research
		Methods of Sociological Enquiry DSC-2C
		Sociology of Environment SEC-2
3rd year	Skill Enhancement courses	
	SOCL-A 301SEC-3	Social Demography
	SOCL-A 302 SEC-4	Theory and Practice of Development
	Discipline specific Elective courses	
	DSC:1A Choose any one of the following	
	SOCL-A 303 DSE-1A	Religion and society
	SOCL-A 304 DSE-1A	Marriage, Family and Kinship
	DSC:2A	Choose any one of the following
	SOCL-A 305 DSE-2A	Social Stratification
	SOCL-A 306 DSE-2A	Gender and Sexuality
	Generic Elective	
	SOCL-A 307 GE-1	Polity ans society in india
	SOCL-A 308 GE-2	Economy and society
DEPARTMENT OF SANSKRIT		
1st Year	SKT-DSC-101	संस्कृत काव्य
	SKT-AECC-104	उपनिषद एवं गीता
	SKT-DSC-103	नीति साहित्य
	SKT-DSC-102	संस्कृत गद्य काव्य
2nd Year	SKT-DSC-201	संस्कृत नाटक
	SKT-AECC/SEC 205	आयुर्वेद के मूल सिद्धांत
	SKT-AECC/SEC 206	संस्कृत छंद एवं गायन
	SKT-DSC-203	व्याकरण एवं संयोजन
	SKT-DSC-202	संस्कृत व्याकरण
3rd year	Skill Enhancement courses	
	SKT-AEEC/SEC-305	भारतीय रंगशाला
	SKT-AEEC/SEC-306	भारतीय वास्तुशास्त्र
	Discipline specific Elective courses	
	SKT-DSE-301DSE-1	व्यक्तित्व विकास का भारतीय दृष्टिकोण

	SKT-DSE-302DSE-1B	साहित्यिक समालोचना
	Generic Elective	
	SKT-GE-303 GE-1	पातन्जल जल योगसूत्र
	SKT-GE-304 GE-2	भाषा–विज्ञान के मूलभूत सिद्धांत
TOURISM AND TRAVEL MANAGEMENT		
1st Year	TTMC 101	Introduction of Travel & Tourism Management
	TTMC 102	Tourism Resources of India
2nd Year	Discipline specific Courses	
	TTMC 201 DSC-2C	Travel Agency and Tour Operation
	TTMC 204 DSC-2D	Tourism Organization and Associations
	Skill Enhancement courses	
	SEC 1 Choose any one of the following	
	TTMC 202	Tourism Marketing
	TTMC 203	Tourism Logistic and Support Services
	SEC 2	
	TTMC 205	Field Tour
3rd Year	Skill Enhancement courses	
	TTMC 301	Tourism Guiding and Escort Services
	TTMC 302	302-Accounting Skills for Tourism
	TTMC -3	303-Transport Service for Tourism
	TTMC 304	304-Researching for
	DSC -2A	Discipline specific Elective courses
	TTMC 302 DSE -2A	305-Tourism Impact
	TTMC 303	Researching for Hospitality & Tourism Mangt.
	DSC -2B	Choose any one of the following
		307-Skilling for Media & Journalism for
		Tourism
	TTMC 306 DSE-2B	LDP
		308-
	TTMC SEC-4	Hotel & resort Management
	Generic Elective	
	GE-I Choose any one of the following	
	TTMC 304	Accounting skills for Tourism Business
	TTMC 305	Tourism Impacts
	GE-II Choose any one of the following	
	TTMC 309	Writing skills for Tourism
	TTMC 310	Project work
DEPARTMENT OF EDUCATION		
1st Year	EDN 101 CC	Philosophical Foundations of Education
	EDN 102 CC	Sociological Foundations of Education
2nd Year	EDN 201 CC	Psychological Basis of Education
	EDN 202 CC	Development of Education in India
	EDN 203 SEC	Yoga
	EDN 204 SEC	Life Skills Education
3rd Year	Skill Enhancement Courses	
	EDN 301 SEC	Pegagogy of Education
	EDN 302 SEC	ICT in Education

	Discipline specific Elective Courses	
	EDN 303 DSE	Educational Management
	EDN 304 DSE	Inclusive Education
	Generic Elective	
	EDN 305 GE	Education for Peace
	EDN 306 GE	Educational Thoughts and Practices
DEPARTMENT OF MUSIC		
1st Year	MUSA 101TH	Basic Principles of Indian Music
	MUSA 102PR	State Performance
	MUSA 103TH	Theory of Indian Music General & Biographies
	MUSA 104 PR	Viva-Voce
2nd Year	MUSA 201TH	Ancient Granths & Contributions of
		Musicologist
	MUSA 202 PR	State Performance
	MUSA 204 PR	Viva-Voce
	MUSA 205 PR	Practical
	MUSA 206TH	Mediaval Granths & Contributions of
		Musicians
	MUSA 203 TH	Theory of Indian Music....
	MUSA 206 PR	Value Based & Practical Oriented Course for
		Hindustani Music (Vocal/Inst)
3rd Year	Skill Enhancement courses	
	MUSA301PR	Value Based & Practical Oriented Course for
		Hindustani Music (Vocal/Inst) Presentation &
		Documentation-III
	MUSA302PR	Value Based & Practical Oriented Course for
		Hindustani Music (Vocal/Inst) Presentation &
		Documentation-IV
	Discipline Specific Elective Courses	
	MUSA303TH DSE1A	Theory of Indian Music and Study of ancient
		Granths and Ragas Vocal/Inst
	MUSA304PR Unit-2	Practical Vocal/Inst Hindustani Music (Other Sub)
	MUSA305TH DSE1B	Theory of Indian Music and Ghrana Tradition
		Vocal/Inst
	MUSA306PR DSE1B	Practical Vocal/Inst. Hindustani Music
	Generic Elective	
	MUSA307TH GE- 1	Vocal/Inst Theory of Indian Music & Folk
		Music of Himachal Pradesh
	MUSA308PR GE- 2	Practical Vocal/Inst
DEPARTMENT OF HISTORY		
1st Year	HISTA 101	History of India from the Earliest Times to C 300
	HISTA 102	History of India from C 300 to 1206
2nd Year	HISTA 203 (DSC)	History of India from C 1206 to 1707
	HISTA 213	Historical Tourism : Theory & Practice OR
	HISTA DSC 204	History of India from 1707-1950
	HIST (A) 215	An Introduction to Archeology
	HIST 120	Ethnographic Practices in India : Tradition of

		Embroidery, Textile Making, Knitting &
		handicraft
3rd Year	**Skill Enhancement Courses**	
	SEC -3	Choose one of the following
	HIST(A) 317	Indian History and Culture
	SEC -4	Choose one of the following
	HIST(A) 319	Introduction to Indian Art
	Discipline specific Elective Courses	
	DSE -1 A	Choose one of the following
	HIST(A) 305	Modern and contemporary World History-I :
		1871-1919
	DSE -1 B	Choose one of the following
	HIST(A) 307	Modern and contemporary World History-II :
		1919-1992
	Generic Elective	
	GE -1 Choose one of the following	
	HIST(A) 309	Women in Indian History
	HIST(A) 310	Social-Religious Reform Movements in India (19th and 20th Centuries)
	GE -2	Choose one of the following
	HIST(A) 312	History of Himachal Pradesh, 1815-1972
DEPARTMENT OF HINDI		
1st Year	HIND 101	प्रयोजनमूलक हिन्दी
	HIND 102	हिन्दी साहित्य का इतिहास
	HIND 103	मध्यकालीन हिन्दी कविता
	HIND 104	हिन्दी भाषा और संप्रेषण
2nd Year	HIND 201	अनिवार्य हिन्दी
	HIND 202	आधुनिक हिन्दी कविता
	HIND 203	हिन्दी गद्य साहित्य
	HIND 204	कार्यलियी हिन्दी
	HIND 206	अनुवाद विज्ञान
3rd year	Skill Enhancement Courses	
	SEC 3	Choose any one of the following
	SEC -3 HIND 301	रंग आलेख एवं रंगमंच
	(SEC-3) HIND302	भाषा कम्प्यूटिंग
	SEC-4	Choose any one of the following
	(SEC-4) HIND303	चलचित्र लेखन
	(SEC-4) HIND304	समाचार संकलन और लेखन
	Discipline specific Elective Courses	
	DSE-1A) HIND305	लोक साहित्य
	(DSE-1B) HIND306	छायावादोतर हिंदी कविता
	Generic Elective	
	(GE-1) HIND307	आधुनिक भारतीय साहित्य
	(GE-2) HIND308	सर्जनात्मक लेखन के विविध क्षेत्र
DEPARTMENT OF PHYSICAL EDUCATION		
1st Year	Discipline specific courses	
	DSC-IA	
	PED101TH	Introduction to Physical Education
	PED101PR	Athletics and Game-1
	DSC-IB	
	PED102TH	Olympic Movement and Organisation of
		Tournaments
	PED 102PR	Athletics and Game-2
2nd year	Discipline specific courses	
	DSC-1C	
	PED201TH	Human Anatomy and Physiology
	PED201PR	Athletics and Game-3
	DSC-1D	
	PED202TH	Sports Psychology
	PED202PR	Athletics and Game-4
	Skill Enhancement Courses	
	PED203TH (SEC-1)	Sports Medicine, Physiotherapy and
		Rehabilitation
	PED204TH (SEC-II)	Sports Training
3rd year	Discipline specific courses	
	DSE-IA	Choose one of the following
	PED305TH	Recreation
	PED306TH	Kinesiology and Biomechanics
	DSE-IB	Choose one of the following
	PED307TH	Methods of Teaching in Physical Education
	PED308TH	Officiating and Coaching
	Skill Enhancement Courses	
	SEC -1	Choose one of the following
	PED301PR	Specialization in Volleyball
	PED302PR	Specialization in Football
	PED303PR	Specialization in Kabaddi
	SEC -2	
	PED304PR	Specialization in Athletics
	Generic Elective	
	PED309TH (GE-1)	Health Education and Nutrition
	PED310TH (GE-2)	Yoga
DEPARTMENT OF MATHS		
1st Year	MATH 101TH	Differential Calculus
		C2A
		C3A
		AECC1

	MATH 102	Differential Equations
		C2B
		C3B
		AECC2
2nd Year	MATH 201	Real Analysis
		C2C
		C3C
	Skill Enhancement Course SEC 1 : Choose one out of the following	
	MATH 307	Logic and Sets
	MATH 308	Analytical Geometry
	MATH 309	Integral Calculus
	MATH 202	ALGEBRA
		C2D
		C3D
	Skill Enhancement Course SEC 2: Choose one out of the following	
	MATH 310	Vector Calculus
	MATH 311	Boolean Algebra
	MATH 404	Number Theory
	DSE 1A (MATH)	Choose one choose one out of the following
3rd year	Discipline specific Elective Courses	
	DSC:3A	Choose any one of the following
	MATH 301 TH	MATRICES
	MATH 302 TH	MECHANICS
	MATH 303 TH	LINEAR ALGEBRA
	DSC:3B	Choose any one of the following
	MATH 304 TH	NUMERICAL METHOD
	MATH 305 TH	COMPLEX ANALYSIS
	MATH 306 TH	LINEAR PROGRAMMING
	Skill Enhancement Courses	
	SEC 3	
	MATH313 TH	Probability and Statistics
	MATH 314 TH	MATHEMATICAL FINANCE
	MATH 315 TH	MATHEMATICAL MODELING
	SEC 4	
	MATH 316 TH	THEORY OF EQUATIONS
	MATH 317 TH	TRANSPORTATION AND GAME THEORY
	MATH 318 TH	GRAPH THEORY
DEPARTMENT OF CHEMISTRY		
1st Year	AECC-2	Ability Enhancement
		English/Hindi/Communication
	AECC-I	Environmental Science
	CHEM 101th	Atomic Structure, Boding, General Organic
		Chemistry and Hydrocarbons
	CHEM 101PR	Atomic Structure, Boding, General Organic
		Chemistry and Hydrocarbons Lab
		CC I (Discipline 2nd)DSC 2A
		CCI (Discipline 3rd)DSC 3A

	CHEM 102TH	Chemical Energetic, Equilibria & Functional
		Group Organic Chemistry
	CHEM 102 PR	PChemical Energetic, Equilibria & Functional
		Group Organic Chemistry Lab
		CC II (Discipline 2nd)DSC 2B
		CC II (Discipline 3rd)DSC 3B
2nd Year	CHEM SEC 203 TH	Basic Analytical Chemistry
	CHEM 201 PR	Solutions, Phase Equilibria, Conductance,
		Electrochemistry & Organic Chemistry
	CHEM 201 TH	PSolutions, Phase Equilibrium, Conductance,
		Electrochemistry & Organic Chemistry Lab
		CC III (Discipline 2nd)DSC 2C
		CC III (Discipline 3rd)DSC 3C
		Skill Enhancement Course IIFuel Chemistry
		& Chemistry of Cosmetics and Perfumes
		CHEM CC 404Coordination Chemistry, State
		of Matter & Chemical Kinetics
	CHEM 202PR	Coordination Chemistry, State of Matter &
		Chemical Kinetics Lab
		CC IV (Discipline 2nd)DSC 2D
		CC IV (Discipline 3rd)DSC 3D
		Skill Enhancement Course IIIChemical
		Tech. & Society and Bus. Skills for Chemistry
		or
3rdYear	**Discipline specific Elective Courses**	
	DSC:2A	Choose any one of the following
	CHEM 301 TH &	
	CHEM 301 PR	Polynuclear Hydrocarbons, DYES,
		Heterocyclic Compounds and Spectroscopy
		(UV, IR , NMR)
	CHEM302 TH &	
	CHEM 302 PR	Industrial Chemicals And Environment
	CHEM303 TH &	
	CHEM 303 PR	Quantum Chemistry, Spectroscopy &
		Photochemistry
	DSC:2B	Choose any one of the following
	CHEM 304 TH &	
	CHEM 304 PR	Chemistry of Transition And Inner Transition
		Elements, Coordination Chemistry,
		Organomettalics, Acids & Bases
	CHEM 305 TH	
	& CHEM 305 PR	Polymer Chemistry
	CHEM 306 TH &	
	CHEM 306 PR	Molecules of Life
	Skill Enhancement Courses	
	SEC 3	
	CHEM307	Chemical Technology & Society and Business

		Skills for Chemistry
	SEC 4	
	CHEM 308	Pesticide Chemistry & Pharmaceutical
		Chemistry
DEPARTMENT OF PHYSICS		
1st Year	PHYS 101TH	Mechanics Theory
	PHYS 101 PR	Mechanics Lab
	CHEM 101 TH	Atomic Structure
	CHEM 101A	
	CHEM 101 PR	
	MATH 101 TH	Differential Calculus
	MATH 101 IA	
	A.E.C. Course-I	EVS
	PHYS 102 TH	Electricity Magnetism & EMT Theory
	PHYS 102 PR	Electricity Magnetism & EMT Theory Lab
	CHEM 102	Chemical Energetic
	MATH 102 TH	Differential Equations
	A.E.C. Course-II	English/Mil Communication
2nd Year	PHYS 201 TH	Thermal Physics & Statistical Mechanics
	PHYS 201 PR	Thermal Physics & Statistical Mechanics Lab
	Core Course VIII	
	CHEM 201 TH	Solutions, Phase Equilibrium
	CHEM 201 IA	
	CHEM 201 PR	
	MATH 201 TH	Real Analysis
	MATH 201 IA	
	PHYS 203 TH OR	Physics WorkShop Skills OR
	PHYS 204 TH	Computational Physics Skills
	PHYS 202 TH	WAVES & OPTICS
	PHYS 202 PR	WAVES & OPTICS LAB
	CHEM 201 TH	Coordination Chem.
	CHEM 201 IA	
	CHEM 202 PR	
	MATH 202 TH	Algebra
	MATH 202 IA	
	PHYS 205 TH OR	Electrical CKTS & Network Skills OR
	PHYS 205 TH	Basic Instrumentation Skills
3rd year	Discipline specific Elective Courses	
	DSC:1A Choose any	one of the following
	PHYS 301TH	
	&PHYS 301 PR	Elements of Modern Physics
	PHYS 302 TH &	Solid State Physics and Electronics
	PHYS 302 PR	Solid State Physics and Electronics Lab
	PHYS 303 TH &	
	PHYS 303PR	Astronomy and Astrophysics
	DSC:1B Choose any one of the following	

	PHYS 304 TH	Nuclear and Particle Physics
	PHYS 305 TH & PHYS	305 Quantum Mechanics
	PHYS 306 TH & PHYS	306 PR Physics of Devices & Instruments
	Skill Enhancement Courses	
	SEC 3 Choose any one of the following	
	PHYS 307 TH	Radiation Safety
	PHYS 308 TH	Applied Optics
	SEC 4	Choose any one of the following
	PHYS 309 TH	Weather Forecasting
	PHYS 310 TH	Renewable Energy & Energy Harvesting
DEPARTMENT OF ZOOLOGY		
1st Year	ZOOL 101 TH	DSC IA Animal Diversity
	ZOOL 101 PR	
	ZOOL 102 TH	DSC IB Comparative Anatomy and
		Developmental Biology of Vertebrates
	ZOOL 102 PR	
	AECC-1 ENVS1AECC02	Environmental Sciences
	AECC-2 ENGLISH/MIL	COMMUNICATIONENGL03/Hindi/SKT
2nd Year	ZOOL 201 TH	DSC IC Physiology and Biochemistry
	ZOOL 201 PR	
	ZOOL202TH	DSC ID Genetics and EvolutionaryBiology
	ZOOL 202 PR	
	ZOOL 203 TH	SEC-I Medical Diagnostics
	ZOOL 204 TH	SEC-II Apiculture
3rd Year	ZOOL 301 (A) TH	DSE IA Applied Zoology
	ZOOL 301 (A) PR	OR
	ZOOL 302 (B) TH	DSE IA Animal Biotechnology
	ZOOL 302 (B) PR	OR
	ZOOL 303 (C) TH	DSE IA Aquatic Biology
	ZOOL 303 (C)PR	
	ZOOL 302 (A) TH	DSE IB Insect, Vector and Diseases
	ZOOL 302 (A) PR	OR
	ZOOL 302 (B) TH	DSE IB Immunology
	ZOOL 302 (B) PR	OR
	ZOOL 302 (C) TH	DSE IB Reproductive Biology
	ZOOL 302 (C) PR	
	ZOOL303TH	SEC-III Sericulture
	ZOOL 304(A)(TH)	SEC- IV Aquarium Fish Keeping **OR**
	ZOOL 304 (B)TH	SEC- IV Research Methodology
DEPARTMENT OF BOTANY		
1st Year	BOTA 101	DSC-IA Bio diversity (Microbes, Algae, Fungi
		and Archegoniate)
	AECC-1	1) Environment Science ENVS1AECC02
		2) English ENGL 103/Hindi/SKT
		DSC-2 Paper-I

		DSC-3 Paper-I
	BOTA 102	DSC-2 Plant Ecology and Taxonomy
	AECC-2	English/MIL Communication
		DSC-2 Paper-II
		DSC-3 Paper-II
2nd Year	BOTA 201	DSC-1 Plant Anatomy and Embryology
	BOTA 202 OR	Bio-Fertilizers OR SEC
	BOTA 301	Gardening & Floriculture
		DSC-2 Paper III
		DSC-3 Paper III
	BOTA 202	DSC-4 Plant Physiology and Metabolism
	BOT A 204 OR	Nursery and Gardening OR SEC
	BOTA 403	Floriculture (SEC)
		DSC-Discipline 2 Paper IV
		DSC-Discipline 3 Paper IV
3rd Year	Discipline specific Elective Courses	
	DSE I A	Choose one of the following
	BOTA 301	Economic Botany & Bio Technology
	BOTA 302	Analytical Techniques in Plant Sciences
	DSE IB	Choose one of the following
	BOTA 303	Cell and Molecular Biology
	BOTA 304	Bioinformatics
	BOTA 305	Genetics and Plant Breeding
		Skills Enactment Courses
	BOTA 306	Medicinal Botany and Ethnobotany (SEC)
	BOTA 307	Mushroom Cultivation Technology (SEC)
DEPARTMENT OF COMMERCE (B COM.)		
1st Year	BC 1.1	Financial Accounting
	AECC-1	Environmental Studies
	BC1.2	Business Organisation and Management
	ENGL 101	English-I Core English (Compulsory for B.A./B.
		Com.)
	AECC-2	Language : Enlgish/Hindi/Modern Indian
		Language

	BC 1.3	Business Law
	BC 1.4	Business Mathematics and Statistics
	HIND200	Hindi/Modern Indian Language
2nd Year	BC 2.1	Company Law
	BC 2.2	Income Tax Law and Practice
		English
	BC 2.3	Computer Application in Business
	HIND 400	Hindi
	BC 2.4	Corporate Accounting
	BC 2.5	Cost Accounting
	BC 2.6	E-Commerce
3rd Year	B.C 3.1	Any one of the following
		3.1 A Human Resource Management
		3.1 B Principles of Marketing
		3.1 C Fundamentals of Financial Management
	B.C 3.2	Any one of the following
		a) Corporate Governance and Auditing
		b) Goods and Services Tax
	B.C 3.3	Entrepreneurship
	ECONA 313	Economics of Himachal Pradesh
	B.C 3.5	Any one of the following
		3.5 A Corporate Tax Planning
		3.5 B Banking and Insurance
		3.5 C Management Accounting
		3.5 D Computerized Accounting System
	B.C 3.6	Any one of the following
		3.6 A International Business
		3.6 B Office Management and Secretarial
		Practice
		3.6 C Fundamentals of Investment
		3.6 D Consumer Protection
	B.C 3.7	Personnel Selling and Salesmanship
	ECONA 314	Indian Economy

B.Sc. PHYSICAL SCIENCE (Physics, Computer Science & Mathematics)

Year	Course Type	Subject	Title of the Course/Paper	Course Code	Credits
1st year	Core course-1 (DSC)	PHYSICS	Mechanics Theory	PHYS 101 (TH;PR)	6
	Core Course-II (DSC)	COMPUTER SCIENCE	Problem Solving Using Computer	COMP101 (TH;PR)	6
	Core course-III (DSC)	MATHEMATICS	Differential Calculus	MATH 101 (TH)	6
	Core course-IV (DSC)	PHYSICS	Electricity Magnetism and EMT Theory	PHYS 102 (TH;PR)	6
	Core Course-V (DSC)	COMPUTER SCIENCE	Office Automation Tools	COMP102 (TH;PR)	6
	Core Course-VI (DSC)	MATHEMATICS	Differential Equations	MATH 102 (TH)	6
	AECC-1	Environment Science	Environment Science	ENVS2AECC02	4
	AECC-2	English	Writing Skills	ENG AECC 104	4
			Credits in B.Sc.-I		**44**
2nd year	Core course-VII (DSC)	PHYSICS	Statistical and Thermal Physics	PHYS 201(TH;PR)	6
	Core course-VIII (DSC)	COMPUTER SCIENCE	Computer System Architecture	COMP201(TH;PR)	6
	Core course-IX (DSC)	MATHEMATICS	Real Analysis	MATH 201 (TH)	6
	Core course-X (DSC)	PHYSICS	Waves and Optics	PHYS 202 (TH;PR)	6
	Core course-XI (DSC)	COMPUTER SCIENCE	Database Management System	COMP202 (TH;PR)	6
	Core course-XII (DSC)	MATHEMATICS	Algebra	MATH 202 (TH)	6
	SEC-1	PHYSICS	Computational Physics Electrical Circuit & Network Skills	PHYS 204/PHYS 205	4
	SEC-2	COMPUTER SCIENCE	PHP Programming	COMP203	4
			Credits in B.Sc.-II		**44**
3rd year	DSE-1A	PHYSICS	Solid State Physics & Electronics	PHYS 302 (TH)	6
	DSE-2A	COMPUTER SCIENCE	Operating System	COMP301 (TH;PR)	6
	DSE-3A	MATHEMATICS	Matrices	MATH 301 (TH)	6
	DSE-1B	PHYSICS	Quantum Mechanics	PHYS 305 (TH;PR)	6
	DSE-2B	COMPUTER SCIENCE	Data structure and File processing	COMP302(TH;PR)	6
	DSE-3B	MATHEMATICS	Numerical Methods	MATH 304 (TH)	6
	SEC-3	MATHEMATICS	Probability and Statistics / Transportation & Game Theory	MATH 313/317(TH)	4
	SEC-4 (Any one from either Math/Physics/Computer)	Mathematics/Physics/Computer Science	Transportation & Game Theory/Renewal Energy & Harvesting/Software Engineering	MATH 317 (TH)/ PHYS 310(TH)/ COMP 303 (TH)	4
			Credits in B.Sc.-III		**44**
			Total Credits in B.Sc. degree course		**132**

SUBJECT COMBINATIONS

Course Title and Codes for Ist year

Sr. No.	Subject	DSCI (6+6 Credits)	DSCII (6+6 Credits)	DSC III (6+6 Credits)	AECC (4+4 Credits)
1	Physics	PHYS 101TH PHYS 102TH	CHEM 101TH CHEM 102TH OR COMP 101TH COMP 102TH	MATH 101TH MATH 102TH	EVS English
2	Chemistry	CHEM 101TH CHEM 102TH	PHYS 101TH PHYS 102TH OR BOTA 101TH BOTA102TH	MATH 101TH MATH 102TH OR ZOOL 101TH ZOOL102TH	EVS English
3	MATHS	MATH 101TH MATH 102TH	PHYS 101TH PHYS 102TH	CHEM 101TH CHEM 102TH OR COMP 101TH COMP 102TH	EVS English
4	Botany	BOTA 101TH BOTA102TH	ZOOL 101TH ZOOL102TH	CHEM 101TH CHEM 102TH	EVS English
5	Zoology	ZOOL 101TH ZOOL102TH	BOTA 101TH BOTA102TH	CHEM 101TH CHEM 102TH	EVS English

For the students of BA First Year

Note : The students of BA first year have to choose only one subject as their DSC-I Subject from the three pools given below and DSC-II subject from any of the other two pools. For example if any student choose Geography as DSC-I subject from Pool-2, then he/she have to choose DSC-II of their choice only from Pool-1 or Pool-3.

Pool-1	Pool-2	Pool-3
Public Administration	Geography	Economics
History	English	Sociology
Political Science	Music	Tourism & Travel Management (TTM)
Hindi	Physical Education	Journalism and Mass Communication (JMC)
Maths	Sanskrit	Education

FEE AND FUNDS

i) Every student must pay the dues on the dates notified from time to time

ii) Registration fee will not be charged from a student who migrates from some other college if he/she is already registered with H.P. University. Other dues will have to be paid for the whole session.

iii) Exemption of tuition fee will be available to the **Himachali Girls Only,** subject to the production of Bonafide Himachali Certificate.

iv) Disabled students with more than **40% disability will be exempted of tuition fee** subject to the production of disability certificate issued by the competent medical Authority at the time of admission.

v) Late fee will be charged as per HPU rules.

DETAILS OF FEE AND FUNDS TO BE CHARGED FROM THE STUDENTS DURING THE SESSION 2023-24

(Subject to change according to latest instructions of H.P.Govt/ HPU)

I.	**Annual Charges**		
	1.	Admission / Re-admission Fee	25.00
	2.	Re-admission Fee first time	100.00
	3.	Re-admission Fee second time	200.00
	4.	Late Admission Fee	10.00
	5.	Hostel Admission Fee	10.00
	6.	Red Cross Fund	40.00
II.	**Monthly Charges**		
	1.	Room Rent per seat	30.00
	2.	Tuition Fee	50.00
	3.	Late payment of dues (per day)	1.00
	4.	Himachal University Charges	As decided by H.P.U. From time to time
III.	**University Fee/Funds**		
	1.	Registration Fee For New Students	200.00
	2.	Continuation Fee Old students	10.00
	3.	Youth Welfare Fund	15.00
	4.	University Development Fund	250.00
	5.	Development Fund For (I.R.D.P. only)	100.00
	6.	University Holiday Home Fee	15.00
	7.	Migration from boards other than H.P.(B.A/B.Com/B.Sc.I only)	200.00
	8.	Migration from other universities	500.00

IV.	**College Annual Charges (Refundable)**	
	1. Library Security	100.00
V.	**College Annual Charges (non Refundable)**	
	1. House Examination Fund	40.00
	2. Medical Fund	6.00
	3. Campus development beautification & up-keep fund	10.00
	4. Book replacement fund	25.00
	5. Furniture repair/replacement fund	10.00
	6. Identity Card	10.00
	7. Duplicate Identity Card	20.00
	8. Magazine Fund	50.00
	9. N.C.C. Fund	10.00
	10. Student aid fund	2.00
	11. Cultural activity fund	20.00
	12. Computer & Internet Facility	20.00
VI.	**Monthly Charges**	
	1. Amalgamated Fund	25.00
	2. Sports Fund	20.00
	3. Building Fund	10.00
	4. Physics	20.00
	5. Chemistry	20.00
	6. Botany	20.00
	7. Zoology	20.00
	8. Geography	15.00
	9. Psychology	15.00
	10. Commercial Art / Painting	15.00
	11. Sculpture/Music/any other	15.00
	12. Home Science	10.00
	13. Geology	20.00
	14. Rover and Rangers Fund	5.00
	15. Computer Practical (Commerce & Maths Students)	15.00
VII	**Absence and Other fines**	
	1. Absence fine (per period)	1.00
	2. Absence fine (per practical)	3.00
	3. Absence from House test (per paper)	10.00
	4. Late return of Library Books	1.00

COMMON FEE STRUCTURE SESSION 2023-24

Sr. No.	Name of the Fund	Ist Year		2nd Year & 3rd Year	
		Boys	Girls	Boys	Girls
1	**Government Fund**				
	Admission Fee	25	25	25	25
	Tuition Fee	600	---	600	---
	Total (1)	**625**	**25**	**625**	**25**
2	**H.P.University Fund**				
	HP Dev. Fund	250	250	---	---
	Registration Fee	.....	.....	10	10
	Sports Fee	15	15	15	15
	Youth Welfare Fund	15	15	15	15
	Holiday Home Fund	1	1	1	1
	Total (2)	**281**	**281**	**41**	**41**
3	**College Fund**				
	Campus Dev. Fund	10	10	10	10
	Red Cross Fund	40	40	40	40
	Cultural Activity Fund	20	20	20	20
	Furniture Repair Fund	10	10	10	10
	Magazine Fund	50	50	50	50
	Book Replacement Fund	25	25	25	25
	Medical Fund	6	6	6	6
	Identity Card Fund	10	10	10	10
	Amalgamated Fund	300	300	300	300
	Building Fund	120	120	120	120
	House Exam Fund	40	40	40	40
	Student Aid Fund	2	2	2	2
	N.C.C. Fund	10	10	10	10
	Library Security (Ref.)	100	100	---	---
	Practical Fund	To be added as per number of practical subjects			
	Ranger & Rover Fund	60	60	60	60
	Sports Fund	240	240	240	240
	Comp. & Internet Facility	20	20	20	20
	Total (3)	**1063**	**1063**	**963**	**963**
4	**Total (1+2+3)**	**1969**	**1369**	**1629**	**1029**
5	**PTA Fund**	200	200	200	200
	Total (1+2+3+4+5)	**2169**	**1569**	**1829**	**1229**

Note: i) There may be a variation in fee amount on account of the practical subjects taken by a student . Practical fee for various subjects is (Physics, Chemistry, Computer Science, Zoology & Botany) Rs 240/- per subject per year and for Geography, Commerce, Music Rs 180/- per subject per year. In addition rupees 50 will be charged for prospectus

FINES AND PENALTIES

1. a) Failure to pay dues on due date will entail a fine of Rs. 1 per day.
   b) In case a student does not deposit his/her dues in advance his/her name will be struck off from the roll at the end of the month.
   c) The name of the student shall also be struck off from the roll of the college, if he/she remains absent without leave for ***Continuous 10 days or more.***
   d) *If the name of a student is struck off, he / she must be accompanied by his / her parent or guardian at the time of re-admission.*
   e) Re-admission is permissible, with a fine of Rs. 100.00 on the ***recommendation of concerned teachers, If the name of a student is struck off.***
   f) If the name of a student is struck off for the second time, he/she will have to pay a fine **Rs.200** Students will not be admitted if his/her name is struck off for the third time.
   g) Once name is struck off, the student must readmit himself/herself within seven days. After that he/she will have to pay **a fine of Rs.10/- per day** at the time of re-admission.
   h) The Principal can expel a student from the college if he/she is found guilty of misconduct.
   i) Every student will have to procure No-dues certificate from college Library/ concerned Science department/ N.S.S/ N.C.C / Sports /College Canteen etc. if he/ she wants to leave the college.
   j) The security deposit will lapse if a student does not apply for refund of security within **one year of his/her leaving the college.**
2. Other fines will be as given below
   i) Absence for one period Rs. 1/-
   ii) Absence per practical Rs. 3/-
   iii) Absence in House Exam. Rs 20/- per paper
   iv) Delay in returning books Rs 1/- per day per volume
3. **Students are advised to preserve fee receipts, etc. issued by the college for future use. In case a fee receipt is lost, photocopy of the same can be obtained from the fee clerk on payment of Rs. 20/-(Rs. Twenty only.)**

Note: The above rates are subject to change by H.P. Govt. from time to time.

SCHOLARSHIPS / CONCESSIONS

The College offers the following Scholarships and Concessions.

1. Maharshi Balmiki Chhatarvritti Yojna-for girls belonging to Balmiki families.
2. Indira Gandhi Utkrisht Chhatarvritti Yojna, Merit Scholarship.
3. IRDP Scholarship.
4. Scholarship to the children of Armed forces personnel killed/disabled during different wars.
5. Post matric scholarship to SC/ST/OBC students
6. National merit scholarship with in income group of Rs. 100,000. p.a. The concerned students are directed to obtain scholarship forms the college office and submit those complete in all respects with in the specified dates notified from time to time duly recommended by the tutor.

   Detail available on : nsp.gov.in

COLLEGE LIBRARY: ITS RULES & FACILITIES

i) The college library has more than 12500 books. The library subscribes 25 magazines, 18 Hindi / English Newspapers, Daily & Weekly, 20 printed journals and 38000 E- Journals as well as 91,000 E-books for its users.

The College has E-library having free Wi.-Fi. facility to the students, free excess to online journals, books Magazines, Video lectures and air conditioned reading rooms.

ii) The library has a sitting capacity of 200 students in its reading section.

iii) Two books are issued for a period of 15 days only, Fine @ Rs.1.00 per day per book will be charged from the defaulters. Books can be re-issued for a short period if it is in great demand by the users.

iv) In case a book/books is / are lost/ damaged / torn by the user, he/she will have to replace the same of latest edition or pay actual cost with 20% extra of the same.

v) Reference books/newspapers/journals /magazines will not be issued in any case but the same can be consulted with in library premises with the written permission of the Librarian.

vi) The Identity cum library card is a legal document and must be preserved carefully. The same will be issued to the students form the library immediately after their admission in the college. In case it is lost, student should return the book/books borrowed in the library and submit a written request to the librarian about/for loss and getting duplicate card. An amount of Rs.20/- shall be payable for issued of duplicate "Identity cum library card."

vii) Every user who enters the library shall sign the register in token of his/her acceptance to adhere to the rules of the library.

viii) All belongings except purses and notebooks shall not be allowed to be carried with the readers beyond the issue counter. These shall be kept/deposited at the property counter.

ix) A security amount of Rs. 100.00 (Refundable) is taken from the every student at the time of first admission in the college.

x) The college library has a well stocked Book Bank from where any student can get a book issued for the whole session on nominal fee by depositing refundable security for a particular book. For details contact Librarian

xi) The reader shall keep silence within the library premises.

LEAVE RULES FOR STUDENTS

i) A student can proceed on leave with prior permission from the Principal but the application **should be signed by the parent/guardian of the student** and duly recommended by the tutor.

ii) A tutor/class teacher can sanction leave upto 3 days while a leave application upto 7 days is to be sanctioned by the Chief Tutor/Vice Principal. Leave for more than 7 days is to be sanctioned by the Principal only.

iii) **The application must be got sanctioned by the applicant himself/herself and he/she must ensure that the concerned subject teachers have noted down the leave. Application being brought for sanction not by the applicant himself/herself but by some other student will not be considered.**

iv) Leave on account of illness, if it is for more than three day, must be accompanied by a medical certificate/ Registration Slip.

v) Student may proceed on any kind of leave but he/she must deposit his/her fees/fines on the appropriate day. Otherwise his/ her admission will stand cancelled. Similarly, he/she is also required to return the books on the fixed day.

vi) Students, who go for participation in various inter-college games or other competitions will have to get their leave sanctioned & noted by the concerned subject teachers before their departure for the participation.

vii) Leave during House Examinations will be sanctioned by the Principal after the recommendation of the concerned subject teachers in special cases only.

ANNUAL PRIZE-DISTRIBUTION

Prize Distribution Function is held every year in the month of March and various prizes such as academic, sports and cultural are awarded to the students in order to encourage them. Students standing first and second in aggregate and in the subjects are felicitated subject to the fulfilment of certain conditions. Who are claiming first or second prizes in aggregate must not have less than 50% marks in aggregate and those, who are claiming prizes for standing first or second in the subjects must have at least 50% marks in the concerned subject and must have passed all the subjects. In case the number of students in a subject is less than 10, there will be only first prize. Similarly for college level competition in Sport/NSS and all other extra curricular activities excluding academics if the number to teams / students is less than 5, no prize is awarded.

RULES FOR AWARD OF PRIZES ACADEMICS

- First and second prize to students of undergraduate classes standing I and II in the subjects respectively in the College in HPU Annual/House Examination
- Students not securing 50% marks in the aggregate or in the subject concerned and fails in any subject of study shall not be considered for the prizes
- College Roll of Honour will be awarded to a student securing a position in HPU merit list.

SPORTS / CULTURAL/NCC/NSS

- First, second and third prize to students securing I, II and III position respectively in National/Inter-Zonal/inter Varsity/ HP University/HP State sports/ Cultural events.
- First and second prize to students securing I and II position respectively in the college sports cultural events.
- Prizes to NCC students for participation in RD parade, selection in National/ Directorate level camp/State RD position in shooting, best-turnout and selection as Best Cadet.
- Prizes to NSS students for selection as Best Volunteer and Group Leader.
- "College Colour" to students for their outstanding performance in National/State /HPU sports of cultural or NCC or NSS events.

TUTORIAL/MENTOR GROUPS

Tutorial groups are formed as soon as a new academic session begins. In the tutorial classes students discuss their academic problems face to face with their teachers, Those, who do not attend the tutorial classes are fined.

ROVERS AND RANGERS

One unit of Rovers (Male Section) and one unit of Rangers (Female Section) have been sanctioned by Bharat Scouts and Guides H.P for the college. Scouting and Guiding educate an individual through various social activities/programmes and competitions which are mainly based on community development.

NATIONAL SERVICE SCHEME

The college has two units of N.S.S. The enrolment is made by the Programme Officers All interested students have to apply to join N.S.S

NATIONAL CADET CORPS (NCC)

The College has one NCC wing attached with IHPBN Solan. This is a three year course and enrollment is done only in the Ist year by the PI staff deputed by the Unit. There are total 54 vacancies. 33% are for girls.

COLLEGE MAGAZINE

A college magazine, in its true form, mirrors a profile of the college. The college brings out the yearly issue of its magazine named "**PARIJAT**". The students may submit their articles with in the specified date for inclusion in the magazine.

B. Voc

Bachelor of Vocational course was also introduced during the Academic year 2021-22. to provide career oriented education and opportunities.

SELF FINANCING COURSES

The college is also running Bachelor of Computer Applications (BCA), Bachelor of Business Administration (BBA) & Postgraduate Diploma in Computer Application (PGDCA) under self-financing Scheme. A separate prospectus is available for these courses in the college. HEIS is running these courses in the college.

CAREER GUIDANCE AND COUNSELING CELL

A Career Guidance and Counseling cell has been established in the college to guide and counsel students regarding their career. Advertisements for different posts/training programmes from various newspapers are displayed for students' benefits. A separate cell has been set up in the college library to guide as well as provide career-oriented information to the students.

CONDUCT AND DISCIPLINE

A student is defined as one who devotes his time in the pursuit of knowledge by engaging in fruitful studies. This is only possible if students help the college staff in building up a conducive and healthy environment in the college. For maintaining discipline in the college campus, the Principal can impose fine, suspension or expulsion of any student who is found indulging in such misconduct as listed below.

a) i) **Ragging is banned in the institution and any act of ragging in the campus will be severely dealt with. Ragging implies harassment/physical or mental torture to another student by a student or a group of students. Any student found associated in such**

notorious activities will be guilty of gross misconduct and can cause his/her expulsion form the college. Further, legal proceedings under criminal law shall be initiated and any person who is proved to be indulged in the ragging shall on conviction be punished with imprisonment for a term which may extend to three years or with fine which may extend to fifty thousand rupees or with both.

ii) Anybody found guilty of writing obscenities/dirty words on black boards, wall or furniture.

iii) Aimlessly loitering in the corridors, raising noise there or attempting to disturb classes.

iv) Smoking or taking drugs/alcohol/chewing paan/chewing gum/ gutka & spitting inside the college building [A fine of Rs. 100/-(minimum) will be imposed for the offence.]

v) Use of Mobile Phones inside the college building is strictly prohibited as per H.P.Govt. Notification. (A fine of Rs.500/- minimum will be charged from the guilty student)

vi) To pluck flowers or damage plants. [A fine of Rs. 50/- (minimum)]

vii) Any attempt to damage the furniture, window panes or other property in the campus.

viii) To fiddle with the electric installations.

ix) To indulge in any rash/ unbecoming behaviour.

x) To use unfair means in the examinations.

xi) To bring outsiders to the college is strictly prohibited and attracts heavy fines, rustication and even expulsion.

xii) To paste notice, hand bills, pamphlets on notice boards without the prior permission of the Principal. Writing slogans and pasting handbills, pamphlets or notices on the walls of the college campus (including boundary walls) is strictly prohibited and may attract heavy fine, rustication or expulsion.

xiii) a) Students creating disturbance in corridors by shouting, exploding crackers or kicking doors of lecture rooms etc. will be fined amounting to rupees 500/-. A strict disciplinary action will be taken against the defaulters.

b) **Every student should carry his/her identity card which is issued to the students after admission. It should be shown/produced on demand.**

c) Students, who participate in sports or other extra-curricular activities/ educational tours must produce written permission from their parents/guardians.

d) Parents/guardians are requested to remain in touch with the Principal and the concerned teachers regarding the progress of their wards in the college.

e) Whenever the parents/guardians are requested to meet the Principal in connection with some problems regarding their wards, they should immediately come to the college.

f) Single use plastic and Junk Food are prohibited in campus.

COMMUNITY PARTICIPATION

Parent- Teachers' Association : Parent-Teachers' Association has been formed in the college to assist the college authorities to undertake developmental activities and also to develop a rapport between the parents and the teachers for the smooth functioning of the college. The need of the hour is the constructive interaction between the parents and the teachers. Its objectives are :

i) To arrange time to time discussion with the elderly persons of the society and to incorporate their suggestions for the improvement of the educational standards of the college.

ii) To inform the parents/guardians about the performance of their wards from time to time and to make arrangements for them to meet the concerned faculty staff once in a quarter.

There will be a general body of P.T.A., of which the parents or guardians (only those who are blood relatives of student studying in the college) will be the members. The Principal of the college will be the patron of the body.

OLD STUDENTS' ASSOCIATION

Old students' Association has been constituted in the college to support the parent institution's goals and to strengthen the bond between alumni, the community and the parent institution.

NOTICE BOARD

All the students of the college must read the notice boards on regular basis to keep themselves aware of the latest developments in the college. A regular visit to the notice board will save the students from many problems. All important informations regarding day-today activities of the college are displayed regularly on the **Digital Notice Board.**

EDUCATIONAL TOURS, EXCURSIONS

The college allows various educational tours, excursions and picnics during the session. Interested students must keep the following points in their mind while joining any tour, picnic or excursion.

a) Educational tours will be organised during holidays.

b) Excursions will not be of more than three days.

c) Any student interested to join excursion or educational tour must submit written consent of his/her parents (either father or mother) on a form to be supplied by the office, failing which he or she will not be permitted.

d) No student can join a tour or excursion if any of the subject teachers does not allow on account of his/her shortage of attendance.

e) Interested students must submit the complete form in all respects to the Educational Tour-cum-Excurison Committee.

f) No educational tour, excursion can be organised without accompanying any teacher or without the prior permission of the college administration.

HOSTEL

The college has girls hostel. Students seeking admission to the hostel must apply on the prescribed form available within the college prospectus. Those girl-students, who belong to SC and ST category are given preference in Hostel admission. The students of General category are given admission only if the rooms are left vacated after the admission process. The admission to the hostel will be open for ten days after the last date of admission. A student suffering from an infectious disease will not be allowed to stay in the hostel.

Rules:

- ✧ Residents are expected to conduct themselves with dignity and decorum at all times in the hostel,
- ✧ Residents are required to observe perfect silence in the reading rooms. They should not disturb other residents by making a noise.

- ✧ In case of non-payment of dues or remain absent without leave or violation of any hostel rules by a resident, Warden may get her room locked or opened for possession without any liability whatsoever.
- ✧ Residents should lock their rooms whenever they go out. The responsibility for any loss of goods, money jewellery or any other items will be that of the occupant of the room.
- ✧ Boarders are expected to keep their surroundings neat and clean and make proper use of dustbins.
- ✧ The Hostel warden appoints a hostel Prefect who looks after the discipline and daily attendance of the girls.
- ✧ No inmate is allowed to use electric appliances in the room.
- ✧ Entry of outsiders in the hostel is strictly prohibited.
- ✧ Use of drugs or intoxicants, smoking and ragging in the hostel are offences which can result in the eviction of the offender from the hostel.
- ✧ Pets are not allowed in the hostel
- ✧ No boarder is allowed to proceed to her native place without prior permission of the Hostel warden
- ✧ On leaving / vacating the hostel the boarder shall have to procure a "No Dues Certificate".

HOSTEL FEES AND FUNDS

H.O. A/c. Govt.	Fee and Funds	Amount to be charged
	Hostel Admission Fee	10.00 p.a
Fund	Room rent per seat	
	@ Rs. 30.00 per month	360.00 p.a
College	Hostel Maintenance Fund	600.00 p.a
	Utensil Charges	5.00 p.a
Dues	Hostel Identity Cards	10.00 p.a
	Common Room Fund	120.00 p.a
	Attendant Fee	300.00 p.a
	Establishment Charges	120.00 p.a
	Electricity Charges	2400.00 p.a
	Water Charges	120.00 p.a
	Sweeper Charges	360.00 p.a
	Depreciation Charges	600.00 p.a
	Hostel Security (Refundable)	500.00
	Furniture Security (Refundable)	100.00
	Mess Advance	500.00
	(Refundable/ Adjustable)	
	Total	**6105.00**
	Mess Charges Extra	

Note : If electricity bill would be more than the electricity charges collected , the extra amount will have to be shared by all Hostellers equally

College Administrative Affairs Committees for the Session 2023-24

S.N.	Name of Committee	Members	Convener
1	College Advisory /CSCA Advisory Committee	Prof. Prittam Lal Prof. Bachan Singh Dr. Jyoti Prabha Prof. Suresh Sharma Prof. Sita Ram Prof. Neelam Sharma Dr. Nittam Chandel Dr. Mohinder Singh Dr. Mahender Bhatia Prof. Vinod Prof. Shakti Dr. Atul Gupta President /CSCA Office Bearers	Convener
2	Hostel Advisory Committee	Dr. Atul Gupta Prof. Manorma Prof. Jyoti Barwal Prof. Reeta Kumari (Warden) Dr. Hansa Prof. Reena (Eng.) Prof. Pooja Kumari Mr. Rajeev Patial (Jr. Asstt.) CSCA Office Bearer (Girl Students)	Convener
3	AISHE In charge	Prof. Ripan Kumar (Chem.)	
4	Bursar	Prof. Prittam Lal	
5	Campus Development, Cleanliness & Beautification Committee	Prof. Mahender Bhatia Dr. Jeevesh Nadda Dr. Shista Sharma Prof. Reena (Eng.) Prof. Kiran Dr. Parveen Kumar Mr. Jyoti Prasad CSCA President Sh. Kuldeep Singh (Mali)	Convener
6	IQAC Coordinator	Prof. Ram Krishan (Principal) Prof. Vinod Sharma	Chairperson Coordinator-cum-Member Secretary
7	RUSA	Dr. Vikram Kapil	Coordinator

8	UGC NAAC Cell	Dr. Atul Gupta Dr. Reeta Kumari Prof. Rajeev Sharma Prof. Anil Kumar Dr. Reena Devi Prof. Kiran Kumari Sh. Rajeev Patial (Jr.Asstt.)	Convener
9	Research Development Cell	Dr. Nittam Chandel Dr. Bovinder Katoch Prof. Avneesh Sharma Prof. Jeevesh Dr. Ripon Kumar (SKT) Dr. Reeta Devi Dr. Manish Kumar	Convener
10	Scholarship Monitoring Committee	Sh. Ram Krishan (Principal) Prof. Avneesh Sharma	
11	Scholarship Committee	Prof. Avneesh Sharma Prof. Anjna SC/ST Fresh Dr. Hansa SC/ST Renewal Prof. Reena Sharma IRDP Renewal Prof. Vivek Kumar IRDP Fresh Prof. Manorma Devi Post Matric OBC Renewal Prof. Kiran Kumari Post Matric OBC Fresh Prof. Arun Kumar Dr. Ambedkar (EBC) Fresh Prof. Manish Sharma Dr. Ambedkar (EBC) Renewal Dr. Ripon Kumar (Skt) Kalpna Chawla Renewal Dr. Rajeev Kumar Kalpna Chawla Fresh	Convener/ Members
12	House Exam Committee	Prof. Bachan Singh Prof. Vikram Kapil Prof. Kumari Poonama Prof. Anil Kumar	Convener
13	Time Table Committee	Prof. Vinod Kumar Dr. Jai Chand Dr. Atul Gupta Prof. Lalit Kumar Dr. Basudev Garg Prof. Rajeev Kumar	Convener
14	College Estate Committee	Dr. Surya Kant Dr. P.C. Gautam Prof. Avneesh Kumar Prof. Reena Sharma	Convener

		Prof. Jyotsana Sharma Sh. Jyoti Prashad (Clerk)	
15	College Building Fund Committee	Prof. Ram Krishan Prof. Prittam Lal Pradhan Gram Panchayat Patta (PTA President) (CSCA President) Asst. Eng.PWD Ghumarwin Col. Jaswant Singh V.P.O. Kalol Teh. Jhandutta	Chairman Member Secretary Member Member Member Member
16	College Sanitization Committee during COVID -19 Pandemic	Prof. Anil Jamwal Dr. Ripon Kumar Mr. Jyoti Prashad (Clerk) Sh.Rajesh Kumar (Peon)	Convener
17	College Property Maintenance Committee:	**Civil Work Repair:** Prof. Dr. Basu Dev Prof. Anjana (Skt) Dr. Ripan Kumar Prof. Rakesh Kumar **Electricity:** Prof. Avneesh Sharma Dr. Ripan Kumar Prof. Manorama Prof. Lalit Kumar **Water Supply:** Prof. P.C. Gautam Prof. Rakesh Sharma Prof. Kumari Poonama Mr. Jyoti Prasad (Clerk)	Convener Convener Convener
18	Purchase Committee of College	Principal All HOD's All SLA,JLA,LA Concerned Department Prof. Prittam Lal Prof. Bachan Singh Sh. Pritam Sharma (Grade-I) Sh. Rajeev Patial (Jr.Asstt.)	
19	Purchase Verification Committee	Prof. Avneesh Kumar Prof. Jeevesh Nadda Prof. Manish Sharma Office Supdt.(Grade-I)	Convener
20	Legal Affairs Committee	Prof. Bachan Singh Prof. Suresh Sharma Prof. Sita Ram Prof. Manorma Devi	PIO APIO
21.	RTI Committee	Sh. Ram Krishan Sh. Pritam Sharma (Office Supdt. Grade –I) Sh. Pankaj Chauhan (Grade –II)s	

22	College Canteen Committee	Prof. Suresh Sharma Dr. P.C. Gautam Dr. Reeta Kumari Sh. P.L. Sharma (Office supdt Grade -I) CSCA President	Convener
23	College Magazine Committee	Dr. Mahender Bhatia Prof. Vinod Kumar Prof. Kiran Devi Prof. Manorma Devi Dr. Anjana Kumari (SKT) Prof. Reena Sharma Dr. Jyoti Barwal Prof. Kumari Poonama	Chief Editor Planning Forum Pahari Hindi Sanskrit English Science Commerce
24	Prospectus Committee	Prof. Sita Ram Prof. Reena Sharma (Eng) Dr. Ripon Kumar (Skt) Prof. Manorama (Hindi) Prof. Rajeev Kumar Dr. Hansa	Convener
25	College Website Committee	Prof. Rajeev Kumar Prof. Jyoti Barwal BCA Faculty Pritam Sharma (Office Supdt Garde-I.) Sh. Rajeev Patial (Jr. Assistant)	Convener
26	Press/Publicity committee regarding college activities	Prof. Suresh Sharma Prof. Reeta Kumari Dr. Ripon (SKT)	Convener
27	Library Affairs Committee	Dr. Jeevesh Nadda Dr. Basudev Garg Dr. Reeta Devi Prof. Jyoti Barwal Dr. Hansa Dr. Shista Sharma Librarian CSCA President	Convener
28	House Allotment Committee	Prof. Bachan Singh Dr. Jyoti Prabha Prof. Suresh Sharma Prof. Sita Ram Prof. Vinod Sharma Office Supdt.	Convener

29	**Anti Ragging Committee-cum-Discipline Committee of College** Note: The cases of any type of indiscipline will be brought into the notice of discipline committee and the committee is authorized to take action accordingly, if the case is not resolved than the discipline committee will forward the case to college advisory committee for further decision.	Prof. Prittam Lal Prof. Bachan Singh Dr. Jyoti Prabha Prof. Suresh Sharma Prof. Sita Ram Prof. Neelam Sharma Prof. Shakti Singh Dr. Ripon (SKT)	Convener
30	**Anti Ragging Cum Discipline Squad** Note: The anti ragging/discipline squads will vigilantly take rounds in their specified areas to maintain the discipline in and around the campus. The teams will also check the I-cards of the students and will keep an eye on the use of mobile, plastic or junk food.		
	Ground Floor	Dr. Mohinder Bhatia Prof. Jeevesh Nadda Prof. Ripan Kumar (Chemistry) Prof. Anil Kumar	Convener
	1st Floor	Dr. Nittam Chandel Prof. Mohinder Singh Prof. Lalit Sharma Prof. Hansa Devi Prof. Reena Sharma	Convener
	2nd Floor	Prof. Sita Ram Dr. Prakash Gautam Prof. Ramesh Chand Dr. Ripon (Skt) Prof. Kiran Kumari	Convener
31	Task force /Anti Eve-teasing/ Girls Grievance Redressal cell	Dr. Jyoti Prabha Prof. Anju Sharma Prof. Neelam Sharma Prof. Manorama Dr. Anjana Kumari (SKT) Dr. Reeta Kumari Prof. Jyoti Barwal President CSCA Vice President CSCASecretary CSCA Joint Secretary CSCA	Convener
32	Grievance Redressal Cell For Sexual Harassment of W omen at Work Place.	Dr. Jyoti Prabha Prof. Neelam Sharma Prof. Anju Sharma Prof. Hansa Prof. Prittam Lal Office Supdt Grade-I. Mrs. Neelam Sharma (Retd. Principal) CSCA Office Bearer Girl students Santosh Kumari (Peon)	Convener (Male Member) (Male Member) (Co-opted member)

Principal
SVGC Ghumar

Students' Affairs Related Committees For Session 2023-24

S.N.	Name of Committee	Convener/Member	
1	Career Counselling & Placement Cell	Prof. Sita Ram Prof. Ripan Kumar (Chem.) Prof. K. Poonama Prof. Anil Kumar (Math) Prof. Arun Kumar Prof. Kiran Kumari BBA/BCA/B.Voc. Faculty	Convener
2	Academic Affairs Committee (Admission, exam and Result)	Prof. Ripan Kumar (Chemistry) Prof. Basudev Garg Dr. Reeta Kumari DA University	Convener
3	Attestation of University Forms	All HODs	
4	Bus Passes attestation Committee	All HODs	
5	Leave Sanctioning Authority for students	Principal – More than Six days. Sr. Tutor (Prof. Prittam Lal) up to six days HOD's (Concerned Deptt.) up to three days	
6	Sports Committee	Dr. Prakash Gautam Prof. Ramesh Chand Prof. Manorma Devi Prof. Anil (Math) Sh. Jyoti Prashad (Clerk)	Convener
7	Cultural Activities Committee	Dr. Jyoti Prabha Prof. Suresh Sharma Prof. Manorma Devi Dr. Anjana Kumari (SKT) Dr. Ripon (SKT) Dr.Reeta Kumari Prof. Kiran Kumari Prof. Hansa Devi Smt. Raj Kumari (Tabla Vadak)	Convener
8	Co-curricular Activities Committee	Prof. Neelam Sharma Prof. Manorma Devi Dr. Anjana Kumari (SKT) Prof. Reeta Kumari Prof.Jyoti Barwal Prof. Rakesh Kumar Prof. Kumari Poonama Prof. Rakesh Kumar (Hist) Prof. Praveen Kumar	Convener

9	**Coordinator of all Clubs & Societies**	**Prof. Suresh Sharma**	
	Literary Society	Prof. Manorma Devi Prof. Anju Sharma Prof. Reena Sharma Dr. Ripon Kumar Prof. Kiran Prof. Pooja	Convener
	Social Sciences Society	Dr. Mahender Singh Thakur Dr. Reeta Dr. Ripon Kumar Prof. Kiran Prof. Kumari Poonama Prof. Pooja	Convener
	Science Society	Dr. Mahender Bhatia Dr.Jyoti Barwal Prof. Vikram Kapil Prof. Jyotsana Sharma	Convener
	Commerce Society	Prof. Basudev Garg Prof. Poonma	Convener
10	Tour and Excursion Committee	Prof. Anil Jamwal Dr. Prakash Gautam Prof. Manorama Dr. Hansa Devi Dr. Jyoti Barwal Prof. Lalit Sharma Dr. Manish Kumar Prof.Arun Kumar CSCS President	
11	Equal Opportunity/SC/ST/ OBC /Minority and Grievances Redressal Cell	Prof. Sita Ram Prof. Jai Chand Prof. Kiran Prof. Kumari Proff. Poonama Prof. Arun Kumar Sh. Rajeev Patial (Jr.Asstt.)	Convener
12	Health Awareness Club/ Anti Drug Cell	Dr. Mahender Bhatia Dr. Atul Gupta Prof. Ramesh Chand Dr. Shista Sharma Prof. Hansa Devi Prof. Kumari Poonama CSCA office Bearers & Members	Convener
13	Red Ribbon Club	Prof. Lalit Sharma	Coordinator
14	Rover and Rangers	1. Prof. Kumari Poonama 2. Dr. Munish Kumar	Unit Leaders

15	NSS	Prof. Kiran Kumari Dr. Arun Kumar	Prog. Officers
16	Srijan Club	Prof. Neelam Sharma	Coordinator
17	Gender Champion Club	Dr. Reeta Kumari	Coordinator
18	Yoga Centre In charge	Dr. Reeta Kumari	Coordinator
19	NCC	Dr. Jai Chand	Unit Leader
20	ECO Club	Prof. Jyoti Barwal	Coordinator
21	Unnat Bharat Abhiyan	Dr. Anjana Kumari (SKT)	Nodal Officer
22	Ek Bharat Shreshth Bharat	Prof. Reena Sharma	Club Coordinator
23	Institutional Innovation Council (IIC)	Dr. Surya Kant Dr. Shista Sharma	President
24	NEP 2020	Prof. Jyotsana Sharma	Nodal Officer
25	NIRF	Prof. Vikram Kapil	Nodal Officer/ Coordinator
26	Road Safety Club	Dr. P.C.Gautam Prof. Anil Kumar Prof. Lalit Kumar Prof. Arun Kumar Dr.Rakesh Sharma Dr.Parveen Kumar Prof. Pooja	Nodal Officer
27	Vivekanand Sahayata Samooh	Prof. Prittam Lal Prof. Suresh Sharma Prof. Anjana (SKT) Prof. Anju Sharma	Convener
28	Yuva Tourism Club	Prof. Anil Jamwal Prof. Arun Kumar B. Voc faculty (Hospitality)	Convener Member Secretary
29	**Higher Education Society**	**Prof. Suresh Sharma**	**Secretary**
30	**Prof. Anil Jamwal**	**BBA**	**Coordinator**
31	**Dr.Surya Kant**	**BCA**	**Coordinator**
32	Disaster Management Cell	Prof. Anil Jamwal Dr. Jeevesh Nadda Prof. Shakti Singh Prof. Vivek Kumar Prof. Jyotsana Prof. Rakesh Kumar (History) Dr. Parveen Kumar	In charge

Principal
SVGC Ghumarwin

ADMISSION COMMITTEES FOR THE SESSION 2023-24

The following Admission Committees have been constituted for the session 2023-24. The committees will function on each working day from 10:00 a.m to 2:00 p.m. in the respective rooms as shown below

Sr.No.	Subject (DSC-I)	Committee		Room No.
1.	English	Prof. Neelam Sharma Prof. Reena Sharma	Convener	207
2.	Hindi/Sanskrit	Prof. Anju Sharma Prof. Manorma Devi	Convener	110
3.	Sanskrit	Prof. Anjna Dr. Ripon Kumar	Convener	
4.	Computer Science	Prof. Rajeev Kumar	Convener	
5.	History/Education/EVS	Prof. Rakesh Kumar Prof. Pooja Prof. Parveen	Convener	309
6.	Mathematics	Dr. Vikram Kapil Dr. Jai Chand Prof. Anil Kumar Prof. Vivek	Convener	211
7.	Chemistry	Dr. Suryakant Dr. Atul Gupta Prof. Ripan Dr. Manish	Convener	106
8.	Physics	Prof. Avneesh Sharma Prof. Shakti Singh Dr. Hansa	Convener	208
9.	Botany	Dr. Mahender Bhatia Dr. Jesvesh Nadda	Convener	122

10.	Zoology	Prof. Bovinder Chand Prof. Jyoti Barwal Dr. Shista Sharma	Convener	107
11.	Political Science/ TTM	Prof. Sita Ram Prof. Ramesh Chand Prof. Arun	Convener	209
12.	Public Admn.	Dr. Nittam Chandel Dr. Prakash Chand Gautam	Convener	313
13.	Geography	Prof. Bachan Singh Prof. Anil Jamwal	Convener	213
14.	Economics	Dr. Mohinder Singh Prof. Vinod Sharma	Convener	215
15.	Music	Dr. Jyoti Prabha Prof. Suresh Sharma	Convener	129
16.	Commerce	Prof. Pritam Lal Dr. Basu Dev Garg Prof. Kumari Poonma	Convener	111
17.	Sociology JMC	Prof. Reeta Prof. Kiran Devi	Convener	310
18.	Physical Education	Dr. Praveen	Convener	108
19.	Scrutiny Committee	Prof. Pritam Lal Dr. Mahinder Bhatia Dr. Mahinder Thakur		103

Standard Operating Procedure during COVID-19 Pandemic in the College

1. Full Sanitization of the campus Twice in a week.
2. No official/student/parents/General Public will not go towards IQC i.e Guest House, Principal Residence and Gym Hall till the IQC is functional.
3. Students/staff and college visitors will be allowed to enter the college only wearing mask/gloves. Anybody entered without mask will be liable action under relevant rules specified by MHRD/Govt. of HP/DC Bilaspur under NDMA.
4. Sanitization of Hands and washing of hands with soap at least for 20 seconds has to be practiced by one and all in the campus at specified places.
5. Physical/Social distancing has to be observed by everyone everywhere in the campus i.e. office, class, Lab., playground, exam Hall etc.
6. Thermal scanning of every entrant is mandatory at the gate.
7. Any person having symptoms like ordinary flu, cold, fever, sour throat and lacking of taste need not to come to college. He/She will inform the College Authority for any important work related to exam/admission or any other through mail.
8. All the staff members and students must also guide others regarding above mentioned SOP.
9. Sanitization of Books and Bag will be done when regular classes will take place.
10. Students are advised to wear full sleeves dress and proper shoes and should bring their belongings such as books, water bottle, lemon snacks etc. carry bag so that they may remain away from Corona infection.
11. Do not spit anywhere in the college campus.
12. Don't throw wrappers of eatables in the campus, put them in the Dust bin.
13. Keep care of proper Hygiene in the Wash rooms.

ACTIVITIES, ACADEMIC SESSION 2023-24

1.	**Admission Schedule:-**	
	a) Submission of Admission/Registration form (1st Year)	30-06-2023 to 08-07-2023
	b) Display of Merit List	08-07-2023
	c) Fee Deposit	10-07-2023 to 12-07-2023
	d) Display of 2nd merit list	12-07-2023
	f) Fee Deposit	13-07-2023 to 14-07-2023
	g) Roll on Admission (2nd Year & 3rd Year)	30-06-2023 to
	h) Orientation of 1st year students	15-07-2023 to 17-07-2023
2.	a) Regular teaching of I, II Year & III Year Starts w.e.f.	18-07-2023
	b) Mid Term Examination	.....
3.	Last date of applications for N.S.S, Rovers & Rangers & NCC enrolment	15-08-2023
4.	Competitions of various Subject Societies	.....
5.	C.S.C.A. Elections	August 2023- dates to be notified by H.P.U
6.	C.S.C.A. Oath-taking Ceremony	After CSCA Elections
7.	P.T.A. General House (Election)	will be decided later on
8.	Last date for applications for various scholarships/fee concession	As per Govt. Schedule
9.	Payment of College Fees	At the time of admission
11.	Annual Examination I, II and III year	01-04-2024 to 23-05-2024
12.	Filling up of H.P.U. Examination Forms	(As per University schedule)
13.	Diwali Break	11-11-2023 to 15-11-2023 (5 days)
14.	Winter Break	01-01-2024 to 04-02-2024
15.	Summer Vacation	05-06-2023 to 29-06-2023
16.	Annual Function	3rd week of March, 2024

COLLEGE ACTIVITY (TENTATIVE) CALENDER 2023-24

S. No.	Date &Month	Name of activity	To be organised by	In Collaboration with
1	**August, 2023**			
	1st August 2023	Regular Teaching		
	15th August, 2023	Independence day celebration	NCC, Rover& Rangers, NSS	
	22nd August, 2023	One day sensitization workshop	Red Ribbon club	DAPO
	In the month of August	Plantation camp	NSS/NCC/R &R	
	Last Week of August	Talent hunt	Cultural committee	Co curricular committee
2	**September 2023**			
	5thSeptember, 2023	Teacher's day	Literary club	
	1ST week of September, 2023	Quiz competition	Red ribbon club	Botany/Zoology/GCC
	14thSepember, 2023	हिंदी दिवस	Hindi dept.	Literary club
	16thSepember, 2023	World Ozone day	Eco club	All science departments, Geography dept.
	24thSeptember, 2023	NSS day	NSS unit	
	27thSeptember, 2023	विश्व पर्यटन दिवस	TTM dept.	Tour and excursion committee
3	**October, 2023**			
	2/3 week of October, 2023	Seminar	Red ribbon club	HPSACS
	11 October, 2023	National girl child day	Rover & Rangers	
	13th October, 2023	International natural disaster reduction day	Eco club	NSS,NCC,R & Rs
	2/3 week of October, 2023	Rangoli and Mehandi competition	Co curricular committee	Cultural committee
4	**November, 2023**			
	11th November, 2023	National Education day	Education dept.	Literary club
	14th November, 2023	Children day	NSS unit	
	November, 2023	Lecture on career opportunities in various fields	Career , counseling and guidance cell	District employment officer
	November, 2023	Motivational lecture on banking services	Commerce society	
	November, 2023	Essay competition on social inequality	Social science club/society	
	17th November, 2023	National Journalism day	J & MC dept.	Press committee
	26th November, 2023	Constitution Day	Deptt. of Pol. Sc.	

5	**December, 2023 (Note: the activity schedule for the month of December is tentative, subject to the midterm examination schedule)**			
	1st December, 2023	World AIDS day/blood donation awareness camp	Red ribbon club	Botany/Zoology/Gender Champion Club
	2nd December, 2023	National pollution control day	Rover and rangers	Eco club
	5th December, 2023	Wildlife conservation day	Science society	Zoology, Botany and Chemistry
	December, 2023	Spot photography/ caption photography	Co curricular committee	
	10TH December, 2023	मानवाधिकार दिवस	Social science club/society	Pub. Admin. , Political Sci dept.
	16TH December, 2023	विजय दिवस	NCC	NSS, R & Rs
	22nd December, 2023	राष्ट्रीय गणित दिवस	Maths dept.	
6	**January, 2024**			
	January, 2023	Educational Tour (for final year students)	Tour and excursion committee	
		NSS special camp	NSS unit	
7	**February, 2024**			
	Second day of 2nd week of February (7th Feb.)	सुरक्षित इंटरनेट दिवस	BCA, BBA dept.	
	13TH February, 2024	विश्व रेडियो दिवस	J & MC dept.	Press committee
	2ndweek of February, 2024	Annual Athletic Meet	Physical Education dept.	All staff members (teaching/non-teaching)
	3rd week of February, 2024	CSCA function cum Annual Cultural Day	Cultural committee	Co curricular committee, All staff members (teaching/non-teaching)
	28th February, 2024	Science day	Science society	All science faculties
	2/3 week of February, 2024	Group discussion/RRC Talks	Red ribbon club	GCC
	4th week of February, 2024	Motivational lecture for competitive examinations	Career , counseling and guidance cell	
8	**March, 2024**			
	8th March, 2024	International Women's day	Gender Champion Club	All staff members
	22nd March, 2024	World water day	Eco club	Science dept. , Geography dept.
	2/3rd week of March, 2024	Annual Prize Distribution Function		

Pictorial Glimpses of 2022-23

















रैगिंग एक दण्डनीय अपराध

महाविद्यालय का कोई भी छात्र/छात्रा रैगिंग में संलिप्त पाया गया तो इसे दण्डनीय अपराध माना जाएगा।
संलिप्त पाए जाने पर निम्नलिखित कार्यवाही की जा सकती है।

- महाविद्यालय से निष्कासन
- कक्षाओं से निलम्बन
- जुर्माना या लोक क्षमा याचना
- सरकार द्वारा प्रदत्त छात्रवृत्तियाँ या अन्य आर्थिक लाभ रोकना।
- महाविद्यालय में आयोजित गतिविधियों में भाग लेने से वंचित रखना।
- छात्रावास से निष्कासन या निलम्बन।
- कारावास, जुर्माना या दोनों।
- अपराधी कानून के अन्तर्गत कानूनी कार्यवाही आरम्भ किया जाना।

ANTI RAGGING HELPLINE

National : 24×7 Anti Ragging Helplines
1) Toll Free :1800-180-5522
2) E-mail : helpline@antiraging.net
E-mail : cm-hp@nic.in