SELF ASSESSMENT REPORT (SAR)

for

INTERNAL RANKING

(Session : 2023-24)



EST-1994

SWAMI VIVEKANAND GOVT. COLLEGE GHUMARWIN

District Bilaspur H.P.

(NAAC Accredited Grade "B" Institute)

Contact No: 01978-255551

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EST-1994

S.V. GOVT. COLLEGE GHUMARWIN

Distt.- Bilaspur, Himachal Pradesh, Pin-174021,

Phone and Fax 01978-255551. www.gcghumarwin.org.in , gcghumarwin-hp@nic.in

Declaration by the Head of the Institution

I certify that the data included in this Self Assessment Report (SAR) are true to the best of my knowledge. This SAR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Cluster Committees will validate the information/Data provided in this SAR during the committee visit for verification of institutional data.

Place: Ghumarwin

Date: 19/10/2024

Principal

Principal
S.V. Govt. Degree College
Ghumarwin Distt. Bilaspur (H.P.)

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ABOUT THE INSTITUTION

Swami Vivekanand Govt. College Ghumarwin, Distt. Bilaspur H.P was established in 1994 as a co-educational institution in the premises of Govt. Primary School Kalari. Prior to 1999 i.e. from 1995-to 1999 the classes used to be run in a rented campus. The college shifted to its own majestic building in 1999, constructed by the ACC Limited Barmana. At present its campus is spread over 14.45 Acre and built-up area are 4850.89 square meter. In 1994, when the college was established, only arts stream was started. In 1998, Science and Commerce streams were also introduced. In the session 2009-10, two new professional programmes CA and PGDCA were started under self-financing scheme. Further, in the academic session 2012- 2013, M.A. English was started and in the same session under self-financing scheme BBA, another professional programme, was also offered. With the passage of time the college kept on adding into its PG programmes as per students' demands and requirements. In the year 2017-18, PG in Mathematics and Physics were started and from the session 2019-20 M. Com and MA in Political Science has been started. The college has also been running PG in Chemistry, Zoology and Botany since 2020-21. Presently, the college is running Twenty-Five UG, Nine PG programmes and one Add on Course. The institution has been recognized by UGC under sections of 2(f) in 1999 and 12 (B) in 2008. In 2020 college has been accredited by NAAC and awarded Grade B.

Swami Vivekanand Government College Ghumarwin is a leading institution of Himachal Pradesh for imparting quality higher education for the past thirty years. The faculty of the college acts as a friend, a mentor, a facilitator and an experienced companion to the students. Their role is an active one, involving the preparation of rich, supportive learning environments for effective facilitation of progression through experiential learning. The college faculty and students are responsibly engaged with the community, fulfilling its role in dissemination of knowledge and information through NCC, NSS, Rover & Ranger and Ek Bharat Shreshth Bharat etc. The governance of the college is largely participative and committed to bring academic excellence and all-round development of the students. In fact, the vision, mission, motto and values of the institution, guide and encourage all the stakeholders to bring a transformation. In short, college is known for its distinctive focus on holistic education.

BASIC INFORMATION

Name and Address of the College	
Name	**Swami Vivekanand Govt. College**
Address	**Swami Vivekanand Govt. College Ghumarwin**
City	**Ghumarwin**
State	**Himachal Pradesh**
Pin	**174021**
Website	**gcghumarwin.ac.in**
Date of establishment of the college	**01-07-1994**
Date of recognition under section 2f of UGC	**18-02-1999**
Date of recognition under section 2f of UGC	**04-08-2008**
Name of the Affiliating University	**HIMACHAL PRADESH UNIVERSITY SHIMLA**
NAAC Accreditation Status	**Grade "B" (2nd Cycle)**
AISHE ID	**C-11404**
AREA	**14.45 Acre**

CONTACTS FOR COMMUNICATION:					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	RAMKRISHAN	01978-255551	70180-28002	01978-255551	gcghumarwin-hp@nic.in
Coordinator	VINOD KUMAR	01978-255551	94184-75140	01978-255551	vinoafrido@gmail.com

STUDENTS PROFILE (2023-24)

STREAM	GENERAL		S.C.		S.T.		O.B.C.		TOTAL		Grand Total
	B	G	B	G	B	G	B	G	B	G	
Arts Stream	163	398	58	139	8	12	12	46	241	595	**836**
Science Stream	178	264	38	43	4	7	24	28	244	342	**586**
Commerce Stream	122	127	36	33	0	1	22	17	180	178	**358**
BCA	65	43	14	5	0	0	11	4	90	52	**142**
BBA	58	22	7	6	1	0	2	1	68	29	**97**
Master of Arts (Pol. Sc. & English)	10	48	4	19	0	3	0	5	14	75	**89**
M.Sc. (Mathematics	14	52	2	2	1	2	3	7	20	63	**83**
M.Sc. (Physics)	13	45	4	8	0	3	3	5	20	61	**81**
M.Sc. (Chemistry)	15	32	2	9	0	2	3	1	20	44	**64**
M.Sc. (Botany)	4	43	2	7	1	2	0	8	7	60	**67**
M.Sc. (Zoology)	7	36	7	7	0	3	0	3	14	49	**63**
B.Voc. (HT)	43	22	16	8	0	1	4	2	63	33	**96**
B.Voc. (RM)	20	19	9	11	0	0	1	2	30	32	**62**
PGDCA	7	20	2	8	0	0	0	3	9	31	**40**
GRAND TOTAL	**719**	**1171**	**201**	**305**	**15**	**36**	**85**	**132**	**1020**	**1644**	**2664**

Establishment report: Teaching Staff (as on 31.01.2024)

Subject	Sanctioned	Filled			Vacant
		Regular	Contract	PTA (GIA)	
Principal	1	1	NIL	NIL	NIL
English	4	3	NIL	NIL	1
Hindi	2	1	1	NIL	NIL
Sanskrit	2	2	NIL	NIL	NIL
Maths	5	4	NIL	NIL	1
Sociology	1	0	NIL	NIL	1
Pub. Admn.	2	2	NIL	NIL	NIL
Economics	2	1	NIL	NIL	1
History	1	1	NIL	NIL	NIL
Music (V)	1	1	NIL	NIL	NIL
Music (I)	1	1	NIL	NIL	NIL
Physics	6	5	NIL	NIL	1
Chemistry	4	4	NIL	NIL	NIL
Zoology	3	3	NIL	NIL	NIL
Botany	3	2	1	NIL	NIL
Pol. Sc.	2	2	NIL	NIL	NIL
Commerce	3	3	NIL	NIL	NIL
Geography	2	2	NIL	NIL	NIL
Phy. Education	1	0	NIL	NIL	1
Compt. Appl.	1	1	NIL	NIL	NIL
J&MC	1	1	NIL	NIL	NIL
T &Travel.	1	1	NIL	NIL	NIL
Education	1	0	1	NIL	NIL
Environment Sc.	1	0	1	NIL	NIL
Total	**51**	**42**	**4**	**NIL**	**5**

Establishment Report: Non -Teaching Staff (as on 31.01.2024)

Subject	**Sanctioned**	**Filled**			**Vacant**
		Regular	Contract	PTA(GIA)	
Supdt G-I	1	1	NIL	NIL	0
Supdt-G-II	1	1	NIL	NIL	0
Sr. Asst.	1	1	NIL	NIL	0
Librarian	1	NIL	NIL	NIL	1
Asstt. Librarian	1	1	NIL	NIL	0
Clerk	2	1	NIL	NIL	1
Store Keeper	1	0	NIL	NIL	1
SLA	2	2	NIL	NIL	0
JLA	3	1	NIL	NIL	1
LA	2	2	NIL	NIL	0
Tabla Vadak	1	1	NIL	NIL	0
Animal Collector / C-IV	1	1	NIL	NIL	0
Peon cum Chowkidar	7	7	NIL	NIL	0
Sweeper	2		NIL	NIL	
Total	**27**	**19**	NIL	NIL	**4**

Summary of Criterion-wise Score Claimed by the Institution

Sr. No.	Criteria	Maximum Score	Score claimed by the Institution
1	Teaching- Learning Process	140	126.5
2	Student Support, Services & Progression	280	254
3	Infrastructure & Resources	160	158
4	Institutional Management	220	205
5	Best Practices, Innovation and Institutional Distinctiveness	80	76
6	Faculty Profile and Research Activities	100	85
7	Miscellaneous	120	120
Total		**1100**	**1024.5**

Criteria-1: Teaching Learning (Score 140): (Score Claimed by the Institution= 126.5)

Sr. No.	Activity	Distribution of Scores	Total Score	Institution Response	Score Claimed	Annexure*
1.	Mode of teaching	i. Lecture method only =6 ii.Technology based teaching only =6 (6+6=12) or Blended teaching= 12 iii. Flipped classroom =8 iv. As per need of different groups of students = 5	25	i. & ii. Blended Teaching iii. Flipped Classroom iv. Classes conducted as per the need of different groups of students	12 8 5 (25)	C-1(1.1.1 & 1.1.2) C-1(1.1.3) C-1(1.1.4)
2.	Curriculum Planning and Implementation: i) Teaching Schedule ii) Whether Learning outcomes are defined iii) Curriculum Enrichment Practices (e.g. projects, surveys, educational tours and Industry Visit)	i. Followed 100% = 10 80-99 % = 8 60-79% = 6 upto 59%= 4 ii. 100%= 5 80-99 % = 4 60-79% = 3 upto 59% = 2 iii. 4.0 x No. of enrichment practices observed iv. Followed by all departments	45	Followed 100% 100% All the four enrichment practices are observed Followed by all departments	10 5 16 8	C-1(1.2.1) C-1(1.2.2) C-1(1.2.3) C-1(1.2.4)

***Note : To open annexures click on the links given in the annexure column.**

	iv) Internal Assessment Mechanism (quizzes, class tests, presentation, assignment, MTT etc.) **v) Prompt communication of assessment/ result of student (e.g. displayed on college website/ notice board/ class groups/submitted to COE)**	**= 8** **Above 80% =6** **60-79% = 4** **upto 59% =2** **v. within 7 days = 6** **8-14 Days = 3** **More than 14 days = nil**		within 7 days	6 (45)	C-1(1.2.5)
3.	**Add-on Courses/ Certificate Courses:** **i.** No, of courses (to be specified separately) ii. % of students benefitted(% of students completed MOOCs/spoken Tutorial/NPTEL/other courses offered by recognized organizations)	i. No. of courses>5 and student benefitted>50 % =10+10 ii. No. of courses>3 and student benefitted 41-50% =7.5+7.5 iii. No. of courses<3 and student benefitted 31-40% =5+5 iv. No. of courses<3 and student benefitted upto 30% =2.5+2.5	**20**	No. of courses>5 and student benefitted upto 30%	10+2.5 (12.5)	C-1(1.3)

***Note : To open annexures click on the links given in the annexure column.**

4.	**Student feedback (taken from students with 80% attendance)** **i. Sample size** **ii. Students satisfaction** **iii. Action on feedback**	**i. >25%=05, 20-25%=4, 15-19%=3, 10-14%=2, <10%=1** **ii. 91-100%=10, 81-90%=8, 71-80%=6, 61-70%=4, less than 61%=0** **iii. Considered and action taken on doables 81-100% = 10 61-80%=8, 51-60%=6, 41-50%=4**	**25**	i. >25% ii. 71-80% iii. 61-80%	5 6 8 (19)	C-1(1.4) C-1(1.4) C-1(1.4.3)
5.	**Examination Results** **i. % of students passed** **ii. % of students with A grade and above** **iii. No. of students in university merit**	**i. > 81% = 9, 71-80 % = 8, 61-70% = 7, 51-60% = 6, 41-50% = 4, 31-40% = 3, <30% = 0** **ii. > 20% with A grade and above = 8 16-20% =7, 11-15% = 6, 6-10% =5, 1-5% = 4** **iii. HPU/ SPU merit List 1st-3rd position = 8 , 4th -10th position =6**	**25**	>81% >20% Rakshit 2nd position BAIII Vaishanavi Sharma 5th Position BSC III	9 8 14 (25)	C-1(1.5.1) C-1(1.5.2) C-1(1.5.3)

***Note : To open annexures click on the links given in the annexure column.**

Criteria-2: Student Support, Services and Progression (Score 280) : (Score Claimed by the Institution= 254)

Sr. No.	Activity	Distribution of Scores	Total Score	Institution Response	Score Claimed	Annexure*
1.	**Pre and Post Admission Counselling:** **i.** Admission schedule, courses available, student intake, eligibility conditions communicated through various media	**i.** Publicity through any 3 means = 5; Publicity through any 2 means = 3; Publicity through any 1 means = 2	**25**	**i.** Publicity through any 3 means	5	C-2(2.1.1)
	ii. Pre admission counseling	**ii.** Yes = 10 No = 0		**ii.** Yes	10	C-2(2.1.2)
	iii. Student oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission	**iii.** Post admission counselling/ Induction = 10		**iii.** Yes	10 (25)	C-2(2.1.3)
2.	**Scholarships:** **i.** Awareness about different Scholarships Schemes and 100% coverage of all eligible students	**i.** =5	**10**	**i.** Yes	5	C-2(2.2.1)
	ii. Scholarships other than Government Schemes	**ii.** = 5		**ii.** Yes	5 (10)	C-2(2.2.2)
3.	**Sports and Cultural activities:**	**i.** >20% = 10	**32**	i. >20%	10	C-2(2.3.1)

***Note : To open annexures click on the links given in the annexure column.**

	i. % of students participating in sports activities **ii.** % of students participating in cultural activities **iii.** Medal/Trophy won in Sports/ Cultural activities a. National/Inter University b. State/Inter college c. District level (also includes cluster level)	16-20%=6 11-15%=2 **ii.** >20% =10 16-20%=6 11-15%=2 **iii.** a. 12 b. 10 c. 6		ii. >20% iii. a. Nil b. 02 Awards c. Nil	10 20 (32)	C-2(2.3.2) C-2(2.3.3)
4.	**Students Participating in NSS/NCC/ Rangers & Rovers/ Clubs:**	**i.** NSS = 4 **ii.** NCC = 4 **iii.** Rangers & Rovers = 4 **iv.** Road Safety = 4 **v.** Red Ribbon/ Eco/ Youth Red Cross/ any other club/ society=4	**20**	**i.** Yes **ii.** Yes **iii.** Yes **iv.** Yes **v.** Yes	20	C-2(2.4)
5.	**NSS/NCC/Rangers & Rovers:** Participating in i. National camps/ RD Parade ii. State camps/ Parade iii. Award won in these activities a) National b) State c) Cluster level	**i.** 10 **ii.** 7 (either of i or ii) **iii.** a) 8 b) 5 c) 3	**18**	i. Attended National & State Camps iii. won National & State Awards	10 8 (18)	C-2(2.5) C-2(2.5)
6.	**Anti-Drug Awareness Programmes:** **i.** No. of awareness programmes organized	**i.** 4 and above=4; 3=3; 2=2; 1=1	**10**	i. 4 and above	4	C-2(2.6)

***Note : To open annexures click on the links given in the annexure column.**

	ii. % of students benefited **iii.** Counselling of suspected addicts	**ii.** More than 50%= 4 **iii.** 2		ii. More than 50% iii. Yes	4 2 (10)	
7.	**Gender Equity:** **i.** No. of health/sensitization programmes organised **ii.** % of students benefitted **iii.** Women anti sexual harassment committee constituted as per norm **iv.** Grievances Redressal as per timeline	**i.** 3 and above=3; 2=2; 1=1 **ii.** More than 20%= 3; 11-20=2 **iii.** Yes=2 **iv.** Yes=2	**10**	**i.** 3 programmes ii. More than 20% iii. Yes iv. Yes	3 3 2 2 (10)	C-2(2.7.1) C-2(2.7.2) C-2(2.7.3 & 2.7.4) C-2(2.7.3 & 2.7.4)
8.	**Mentor –Mentee Groups:** Sessions conducted per group of students	**4 and more sessions =10, 3=8, 2=5, 1=3**	**10**	4 and more session	10	C-2(2.8)
9.	**Coaching for National Level Competitive examinations /HAS**	**10**	**10**	Online coaching of Math's students for University entrance Examination	10	C-2(2.9)
10.	**Remedial Classes/ Bridge courses: % of students benefited**	**i. More than 20% = 10** **ii. 16-20 = 8** **iii. 11-15 = 6** **iv. 6-10 = 4**	**10**	More than 20%	10	C-2(2.10)
11.	**Capacity building of students:** **i.** Life Skills (Yoga, Martial Arts, Problem Solving, Critical thinking, Decision making, Effective	**i. = 10**	**20**	i. Yes	10	C-2(2.11.1)

***Note : To open annexures click on the links given in the annexure column.**

	communication skills, coping with stress and emotions etc.) **ii.** Language-cum-Graduate attributes Development Programmes	**ii. = 10**		ii. Yes	10 (20)	C-2(2.11.2)
12.	**Career counseling & placement cell:** **i.** No. of career counseling session organised for each group of student **ii.** Number of placement drives **iii.** Self employment modules organised **iv.** No. of student benefitted	**i.** More than 5=6; less than 5=4 ii. More than 2=4; less than 2=2 **iii.** Yes=4; No=0 iv. More than 50%=6; less than 50%=4	**20**	**i.** More than 5 ii. More than 2 iii. No iv. Yes	6 4 0 6 (16)	C-2(2.12.1) C-2(2.12.2) C-2(2.12.4)
13.	**Student Progression:** i. % of students opted for Higher Education ii. No. of Students who cleared national level examination (IAS,CDS,OTA,JAM, NET etc) and HAS , A.P. through HPPSC	i. > 50% =10; 30-50%=8, 20-30%=6; upto to 20%=4 ii. 5.0* No. of students (Max. 20 Point)	**30**	i. upto 20% ii. 07 Students	4 20 (24)	C-2(2.13.1) C-2(2.13.2)
14.	**No. of Co-curricular and Sports activities organised:** **i.** Inter-University	**i.** Inter-University Events- 10 **ii.** Inter-College	**25**	i. Nil ii. Nil	0 0	

***Note : To open annexures click on the links given in the annexure column.**

	Events (Zonal/National) **ii.** Inter-College events **iii.** Intra-College Events (Annual Athletic Meet and Cultural Functions)	events- 6 **iii.** Intra-College Events -3 Each (Max.9)		iii. Annual Athletic Meet; Talent hunt, Different sports competitions were organised	9 (9)	C-2(2.14.3)
15.	**Annual Prize Distribution Function Organised :** (Yes/No)	**Yes=10 No=0**	**10**	Yes	10	C-2(2.15)
16.	**College Magazine Published :** (Yes/No)	**Yes=10 No=0**	**10**	Yes	10	C-2(2.16)
17.	**College Website Updated Regularly or Not**	**Yes=10 No=0**	**10**	Yes	10	C-2(2.17)

***Note : To open annexures click on the links given in the annexure column.**

Criteria-3: Infrastructure & Resources (Score 160): (Score Claimed by the Institution=158)

Sr. No.	Activity	Distribution of Scores	Total Score	Institution Response	Score Claimed	Annexure*
1.	**Classrooms** Classrooms well maintained	**Yes=10 No=0**	**10**	Yes	10	C-3(3.1)
2.	**Library Facilities** **i**. whether adequate print books available	**i. 500 books per hundred students = 3**	**25**	**i.** Yes, 510 books available per 100 students	3	C-3(3.2.1)
	ii. whether daily newspaper (minimum 5), magazines (minimum 3), journals (minimum 3), available	**ii. Yes = 3 No = 0**		ii. Yes	3	C-3(3.2.2)
	iii. whether access to e-resources available	**iii. Yes = 3**		iii. Yes	3	C-3(3.2.3)
	iv. Seating capacity in library	**iv. 10% or more of the student strength = 4**		iv. Yes more than 10% of the student strength	4	C-3(3.2.4)
	v. usage of library resources	**v. 100%= 7 75% = 5 50% = 3 25% = 1**		v. 100% usage	7	C-3(3.2.5)
	vi. Digital library having atleast 5 computer systems with internet facilities	**vi. Yes = 5**		vi. Yes	5 (25)	C-3(3.2.6)
3.	**ICT Facilities** **i.** no. of interactive panels/virtual class rooms/multimedia Projectors/K-Yan	**i. 5 or more= 5, 4=4, 3=3, 2=2, 1=1**	**25**	**i.** More than 5	5	C-3(3.3.1)
	ii. Percentage of teachers using ICT facilities	**ii.>50%= 5; <50%=0**		ii. >50%	5	C-3(3.3.2)

***Note : To open annexures click on the links given in the annexure column.**

	iii. Number of students benefited from ICT facilities **iv.** Internet connections – Leased lines/Fibre network/ Wifi campus (Yes/No) **v.** Use of ICT facilities	**iii. >50%= 5; <50%=0** **iv. Yes=5** **v. 100%= 5** **75%= 4** **50%= 3** **25%= 2** **<25%= 0**		iii. >50% iv. Yes v. 100%	5 5 5 (25)	C-3(3.3.3) C-3(3.3.4) C-3(3.3.5)
4.	**Facilities for specially-abled students:** i. Ramps/ wheel chairs/ support railings ii. Separate washrooms	**i. Yes= 2** **ii. Yes=2**	**4**	i. Yes ii. Yes	2 2 (4)	C-3(3.4.1) C-3(3.4.2)
5.	**Sports Facilities** i. Number of games/sports activity conducted ii. Indoor sports facilities iii. Adequate sport equipments iv. Gymnasium (Operational)	**i. More than 5= 8; Less than 5= 4** **ii. Yes= 4** **iii. Yes= 4** **iv. Yes= 4**	**20**	i. More than 5 ii. Yes iii. Yes iv. Yes	8 4 4 4 (20)	C-3(3.5.1) C-3(3.5.2) C-3(3.5.3) C-3(3.5.4)
6.	**Auditorium/ Hostels/ Seminar Hall/ Staff Quarters**	**Auditorium = 4** **Hostels= 4(2 Point for each hostel)** **Staff quarters= 4** **Seminar Hall = 4**	**16**	Auditorium One Girls hostel Staff Qaurters Seminar Hall	4 2 4 4 (14)	C-3(3.6)

***Note : To open annexures click on the links given in the annexure column.**

7.	**i. Laboratories with adequate equipment according to syllabi** **ii. Usage of available Lab Infrastructure**	**i. Yes= 10** **ii. 100%=10** **75%= 6** **50%= 5** **25%= 3** **<25%=0**	**20**	i. Yes = 10 ii. 100% = 10 (20)	10 10 (20)	C-3(3.7.1) C-3(3.7.2)
8.	**i) Adequate Numbers of computers** **ii)Usage of Computer Hardware**	**i. One system per 30 students= 5; 31-40= 3; 41-50= 2; more than 50= 1** **ii. 100%= 5** **75%= 4** **50%= 2** **25%= 1** **<25% = 0**	**10**	i. One computer system available per 15 students ii. 100%=5	5 5 (10)	C-3(3.8.1) C-3(3.8.2)
9.	**Canteen/staff room/Faculty room space for NCC,NSS, Rangers and Rovers, Examination Room, Medical care facilities**	**2 point each facility (Max 10)**	**10**	Facilities available are: i. Canteen ii.staff room iii. faculty room iv. Sapace for NCC, NSS, Rover & Rangers v. Examination room vi. Medical care	10	C-3(3.9)
10.	**Documentation of Academic, Co-Curricular and Extra Curricular activities and achievement of students and staff on regular basis**	**Yes= 20** **No = 0**	**20**	Yes=20	20	C-3(3.10)

***Note : To open annexures click on the links given in the annexure column.**

Criteria-4: Institutional Management (Score 220): (Score Claimed by the Institution=205)

Sr. No.	Activity	Distribution of Scores	Total Score	Institution Response	Score Claimed	Annexure*
1.	**Institutional Vision:** i. Vision document ii. Institutional Development Plan (IDP) iii. Plan of Action for above	06 points each	**18**	 i. Yes ii. Yes iii. Yes	18	 C-4(4.1.1) C-4(4.1.2) C-4(4.1.3)
2.	**IQAC:** i. Number of meetings per year ii. Number of programmes organized (training, workshops, IPR etc.)	**i.** 4 meetings = 6; 3 meetings =4 **ii.** 2 per activity (Max. 6)	**12**	i. 4 meetings ii. 4 activities	6 8 (12)	C-4(4.2.1) C-4(4.2.2)
3.	**Management of institutional funds**: i. Funds used spend for institutional development/ Student welfare ii. Periodic audit iii. Settlement of bills advances within a specified time frame	**i.** utilized >90% of the funds collected annually-10; 71-90%-8; 51-70%-6; 31-50%-4; <30%-0 ii. Yes=2 iii. Yes=4	**16**	i. utilized 51-70% ii. Yes iii. Yes	6 2 4 (12)	C-4(4.3.1) C-4(4.3.2) C-4(4.3.3)
4.	**Grievance redressal of students and employees** i. Redressal within week	**i. 10** **ii. 4**	**10**	i. Redressal within week	10	C-4(4.4)

***Note : To open annexures click on the links given in the annexure column.**

	ii. Redressal within month iii. No redressal	**iii. 2**				
5.	**Green and clean campus:** i. Green initiative of institution (at least 3) ii. Cleanliness in washroom buildings / campus	**i.** 6 ii. Excellent=10 Satisfactory=6 Poor=0	**16**	i. Yes ii. Excellent	6 10 (16)	C-4(4.5.1) C-4(4.5.2)
6.	**Facilities for students** i. Common room for girls ii. Adequate toilets as par students strength iii. Sanitary napkin vending machine /incinerator regularly put in use iv. CSCA room with proper furniture v. Student center for co-curricular activities and its regular usage vi. Regular use of playground	**3 for each facility**	**18**	i. Yes ii. Yes iii. Yes iv. Yes v. Yes vi. Yes	3 3 3 3 3 3 (18)	C-4(4.6)
7.	**Regular updation of service books /Service records**	**Yes=3**	**3**	Yes	3	C-4(4.7)
8.	**Timely submission of ACRs**	**Yes=3**	**3**	Yes	3	C-4(4.8)
9.	**Prompt Response to official correspondence**	**Yes=5**	**5**	Yes	5	C-4(4.9)

***Note : To open annexures click on the links given in the annexure column.**

10.	**Proper maintenance of official records (Cash Books /Stock Registers, Fund Registers, leave records, fine fund etc.)**	**Yes=10**	**10**	Yes	10	C-4(4.10)
11.	**Proper record of students attendance and CCA**	**Yes=10**	**10**	Yes	10	C-4(4.11)
12.	**Whether ranked by NIRF, Other Agencies**	**Yes=10**	**10**	Yes	10	C-4(4.12)
13.	**Whether accredited by NAAC**	A and above (level 4 or 5)=20 B+ & B++ (level 3)=16 B (level 2)= 12 Accredited (level 1)=10	**20**	B (level 2)	12	C-4(4.13)
14.	**Whether AQAR are being submitted as per timeline annually or not**	**Yes=12** **No=0**	**12**	Yes	12	C-4(4.14)
15.	**Recognition for Exemplary Contributions of the Staff and Students**	**4 point each**	**8**	3 Recognition for Exemplary Contributions of Staff and Students	8	C-4(4.15)
16.	**Involvement of Stakeholders** **i. PTA** **ii.OSA**	**i)** • PTA constituted as per norms=1 • PTA supportive = 1 • Significant contribution of PTA (enclose	**20**	i) • Yes • Yes • Yes	1 1 10	C-4(4.16.1)

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		documentary proof) =10 ii) • OSA framed as per norms =1 • Financial contribution or equivalent (in-kind) per 100 Alumni of Rs. 25,000/- per annum = 3 • Non financial contribution (career counselling, talk, interactive session / facilitation in placement of students etc. on regular basis)=4		• Yes • No • Yes	1 0 4 (17)	C-4(4.16.2)
17.	**Feedback from stakeholders other than Students and action taken thereon**	**Yes=4**	**4**	Yes	4	C-4(4.17)
18.	**Annual review meeting on students outcomes in academics, co-curricular, extra curricular and extension activities and action taken during next academic session for achieving excellence**	**Yes=25**	**25**	Yes	25	C-4(4.18)

***Note : To open annexures click on the links given in the annexure column.**

Criteria-5: Best Practices, Innovation and Institutional Distinctiveness (Score 80):
(Score Claimed by the Institution= 76)

Sr. No.	Activity	Distribution of Scores	Total Score	Institution Response	Score Claimed	Annexure*
1.	**Best Practice Description & Outcome of Best Practice (at least two)**	10 points per best practice	**20**	Best practices followed	20	C-5(5.1)
2.	**Special Initiatives Taken for**: **i.** Energy conservation/ use of Solar energy **ii.** Solid Waste Segregation/ Management **iii.** Rain Water harvesting and its use for gardening and cleanliness **iv**. Plastic-free campus **v.** Blood donation camps **vi.** Adoption of village/educational instruction	4 points per initiative	**24**	i. Yes ii. Yes iii. Yes iv. Yes v. Yes vi. No	20	C-5(5.2.1) C-5(5.2.2) C-5(5.2.3) C-5(5.2.4) C-5(5.2.5)
3.	**Social Impact of Extension Activities: (**On the basis of Community Feedback**)**	Minimum three activities=10, 2 activities=8 1 activity=5	**10**	3 activities	10	C-5(5.3)
4.	**Special New Innovative initiatives or Ideas Adopted in the College (Others than at Sr No.5.2 above)**	4 points each initiative (max=16)	**16**	4 initiatives adopted	16	C-5(5.4)
5.	**Collaboration:** **i.** With Peer Educational/Research Instructions **ii**. Other Government Bodies/industry	5 points each (Max.10 points)	**10**	3 Collaborations with Industries	10	C-5(5.5)

***Note : To open annexures click on the links given in the annexure column.**

Criteria-6: Faculty Profile & Research Activities (Score 100): (Score Claimed by the Institution=85)

Sr. No.	Activity	Distribution of Scores	Total Score	Institution Response	Score Claimed	Annexure*
1.	**% of Teachers with Ph.D.**	**More than 70% = 5 61-70%=4 51-60%=3 Less than 50%=2**	**5**	51-60%	3	C-6(6.1)
2.	**Teachers as Research Guides**	**4 points per research guidance (max.=8)**	**8**	2 Research Guides	8	C-6(6.2)
3.	**No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshop of one week or more Attended by Teachers (in last three years)**	**30% of faculty=10, 20% of faculty=8, 10% of faculty=6, 5%of faculty=4**	**10**	More than 30% of faculty	10	C-6(6.3)
4.	**Projects/Patents/ Fellowships/Associateships: i. Major ii. Minor iii. Patents iv. Fellowships v. Associateships**	**i. 10 ii. 8 iii. 10 iv. 5 v. 3 (Max. 10)**	**10**	i. – ii. – iii. – iv. – v. Associateships	- - - - 3	C-6(6.4.5)
5.	**No. of Paper presented in Conferences/Seminars/Symposia (in last three years): i. International ii. National/ Regional/State Level**	**i. 2 point per paper presented ii. 1 point per paper presented**	**8**	i. 11 papers in International seminars ii. 15 Papers in National seminar	22 15 (8)	C-6(6.5)

***Note : To open annexures click on the links given in the annexure column.**

6.	**Seminars, Workshops, Conferences and Trainings organized by the Institution** International level National Level State Level	 **6** **4** **3**	**6**	-	-	-
7.	**No. of Papers Published:** i. UGC Care List Journals ii. Non-UGC Care List Journals iii. Citations	 i. 5 points per paper ii. 2 points per paper iii. 1 point per 20 Citations	**20**	Research papers published = 22	20	C-6(6.7)
8.	**Teachers' Special Innovative Ideas (Brief description thereof)**	**5**	**5**	Innovative Ideas given in Annexure	5	C-6(6.8)
9.	**No. of Books Published/ Chapter in Books**	5 point per book and 2 points per chapter	**10**	Books published=8	10	C-6(6.9)
10.	**Teachers Academic and Extension Activities:** **i. Resource Person** **ii. Member of Board of Studies/Subject experts etc.** **iii. Popular articles**	 i. 2 point each activity ii. 4 point each activity iii. 2 point each activity (Max. 10 points from all categories)	**10**	 i. Two as Resource Person ii. Four teachers are members of Board of Studies iii. 11 popular articles	 2 16 22 (10)	 C-6(6.10.1) C-6(6.10.2) C-6(6.10.3)
11.	**Awards by Recognised & Reputed Organisations:**		**8**			

***Note : To open annexures click on the links given in the annexure column.**

	i. International ii. National iii. State	i. 8 ii. 6 iii. 4 (Max. 8 points from all Categories)		i. 01 International ii. 0 National iii. 02 State	8 0 8 (8)	C-6(6.11)

***Note : To open annexures click on the links given in the annexure column.**

Criteria-7: Miscellaneous (Score 120): (Score Claimed by the Institution= 120)

Sr. No.	Activity	Distribution of Scores	Total Score	Institution Response	Score Claimed	Annexure*
1.	**Any Other Important Information or initiative not Covered Above e.g. Institution Incubation Centre, R&D-cum-innovation centre, B.Voc, Self Finance courses, Add-on courses, Internship, OJT, Green audit, Academic audit etc.**	**10 Each (Max. 50)**	**50**	i) B.Voc. (RM) ii) B.Voc. (H&T) iii) HEIS Courses (03 Courses) iv) Offered Add-on-Courses (05 Courses) v) OJT vi) Administrative & Academic Audit (AAA) vii) Project Works	10 10 10 10 10 10 10 (50)	C-7(7.1.1) C-7(7.1.1) C-7(7.1.2) C-7(7.1.3) C-7(7.1.4) C-7(7.1.5) C-7(7.1.6)
2.	**Spot evaluation of institutions by the Officers from the Directorate of Higher Education/representative of the Director of Higher Education**	**20**	**20**	Yes	20	C-7(7.2)
3.	**AG Audit paras settled upto date**	**Yes**	**05**	Yes	05	C-7(7.3)
4.	**Local Audit Paras settled upto date**	**Yes**	**05**	Yes	05	C-7(7.4)
5.	**Timeline adhered to in filing reply of court cases / RTI Applications/Public grievances received through Mukhyamantri Seva Sankalp 1100 and Public**	**Yes**	**10**	Yes	10	C-7(7.5)

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	Grievance Redress Centralised and Monitoring System (CPGRAMS)					
6.	**Invited speakers on various themes relevant to holistic development of students**	**Yes**	**10**	Yes	10	C-7(7.6)
7.	**Skill Development Training (at least 20% students benefited)**	**Yes**	**20**	Yes	20	C-7(7.7)

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